



Helyer Design Ltd
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Our Ref: Y/97/13/L

Your Ref:

**Please ask for:
Miss K Garner
01903 737711 x 37467**

Dear Mr Helyer

29th November 2013

**Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)
Planning (Listed Buildings and Conservation Areas) Regulations 1990 (as amended)
Application for Listed Building Consent for Alterations, Extension or Demolition of a Listed
Building**

Development Application for Listed Building Consent for the forming of a new access to Berricourt from Main Road. Re-Submission following Y/57/13/L. This application affects the Character and appearance of the Yapton (Main Road) Conservation Area.

Location Berricourt Main Road Yapton

Thank you for your recent application which I received on 15th November 2013. It is being validated by Miss K Garner who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Incorrect Certificate

Incorrect Certificate

Incorrect certificate details were completed on the application form. Please submit the Certificate B section of the application form correctly completed for the WSCC Highways ownership of the pavement, together with any Article 11 notice to be served on owners and tenants where this is appropriate. Please refer to the National Validation Requirements.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>. If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **13th December 2013** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the development. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a stylized flourish underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration