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y/95/18/T



Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
www.arun.gov.uk

Application for tree works: works to trees subject to a tree preservation order (TPO)
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:	MR	First name:	PHILIP
Last name:	KINNERSLY		
Company (optional):			
Unit:		House number:	
		House suffix:	
House name:	TALL TREES		
Address 1:	CHURCH ROAD		
Address 2:	YAPTON		
Address 3:			
Town:	ARUNDEL		
County:	WEST SUSSEX		
Country:	U.K.		
Postcode:	BN180ET		

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
		House suffix:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (Including full postcode where available)

Unit:		House number:		House suffix:	
House name:					
Address 1:					
Address 2:					
Address 3:					
Town:					
County:					
Postcode (if known):					

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☒ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☐ Yes ☐ No

4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☐ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			
Telephone numbers			
Country code:	National number:	Extension number:	
Country code:	Mobile number (optional):		
Country code:	Fax number (optional):		
Email address (optional):			

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

Number 105 of 24/1/1974
THE TREES ARE ITEM G1
IN THAT ORDER

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

7. Identification Of Tree(s) And Description Of Works continued ...

See attached ANNEXE

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☒ No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☒ No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☒ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

SEE ATTACHED ANNEXE

ANNEXE

7. Identification of trees and description of works

Our objective is to remove an old hedge that is deteriorating fast and replace it with planting that will better fit the rest of the conservation area and thereby improve it.

The trees are ¹⁴ the Lawson's cypresses referred to as "G I" in the TPO 105 Of 24/1/1974, one of which was cut down seemingly many years ago, so 13 trees.

Originally they were treated as separate trees and we believe they were probably trimmed for the first time when our house was built in 2010 or 2011. They had grown extremely tall and on buying the house at the end of 2011 we filed Y/6/12/T and were given permission to reduce the height by six metres and trim the bulges made by the trees to a more hedge-like shape. We estimate the trees are now some 6.5 – 7 metres high.

The trees are very wide – as much as 7 metres – having spread about 1.0m since 2012, despite careful annual pruning. The trees are widely splayed and in one place a major branch has had to be tied with rope to avoid collapse. The trees have no foliage in the middle, greenery being confined to the exterior. There are many gaps in the foliage. Number 9 The Poplars can be seen through some of these.

In view of the trees' previous neglect, their age, and the removal of 6m from the top in 2012 the trees cannot be brought into a good condition and will merely continue to deteriorate.

Our wish is to remove all the Lawsons cypresses and to replace them with new planting that will be very much more in keeping with the character of the rest of the Conservation Area in which our house and garden are located – thereby enhancing the Conservation Area.

Thus it is our wish to plant an evergreen Prunus (laurel) hedge towards the back of the land in question. This will be maintained at around 3-4m height, and will be in keeping with prunus hedges in other parts of our garden. In front of these we would plant perhaps decorative deciduous trees such as almonds or cherries, which will reflect the style of planting on the opposite side of the garden- see annexe 3. And at the front, we would plant smaller shrubs. Finally towards the eastern end of the hedge we would plant one or possibly two green-gold Castle Wellan cypresses or a blue-grey Arizona cypress to provide something of a screen to number 10 The Poplars, and a similar arrangement to screen number 9 The Poplars, neither of which has a direct view towards our house. It will be easier to define the exact planting places for the trees when the existing hedge has been removed.

There is sufficient room for this planting as the plot is 6.5m wide at the eastern end, tapering gradually to about 4.7m at the western end.

The owners of numbers 9 and 10 The Poplars have said they would be delighted to have the existing hedge removed, which they regard as ugly and oppressive.

8. Trees – additional information

I attach the following:

1. Land Registry plan, not to scale, showing the hedge in its context. Note that from Church Road the hedge is at a considerable distance and is mainly visible only end-on.
2. Photo of the hedge taken from the north, inside our garden. In winter this shades the whole of the garden to the north.
3. Photo taken from inside our garden, showing the style of planting on our north boundary and the adjoining garden of Church House in the heart of the conservation area.
4. A photograph of the hedge taken from The Poplars, showing the existing planting both evergreen and deciduous within The Poplars to provide immediate screening. Even if the screening did not exist, the view would merely be of our garden above the fence.
5. This gives some idea of the state of the centre of the hedge.
6. Ditto
7. And 8. These are examples of holes in the hedge.

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)



For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out



For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?



11. Declaration - Trees

I/we hereby apply for consent/give notice for tree work as described in this form and the accompanying plans and additional information.

Signed - Applicant:

Or signed - Agent:

[Redacted Signature]

[Redacted Signature]

29/11/2018 (This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

[Redacted]

Country code: Mobile number (optional):

[Redacted]

Country code: Fax number (optional):

[Redacted]

Email address (optional):

[Redacted]

13. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

[Redacted]

Country code: Mobile number (optional):

[Redacted]

Country code: Fax number (optional):

[Redacted]

Email address (optional):

[Redacted]

(Please see guidance notes)