

Karen Parsons

From: Amber Willard
Sent: 28 January 2019 09:28
To: Karen Parsons
Subject: FW: 1 Church Farm Cottage, Yapton.

EOT confirmation until 1st February for Y/80/18/PL, Y/81/18/HH, Y/83/18/HH

Thanks

From: Estella Wood [REDACTED]
Sent: 25 January 2019 11:14
To: Amber Willard
Cc: AFA
Subject: Re: 1 Church Farm Cottage, Yapton.

Dear Amber,

With reference to your email, we agree to an extension of time until the 1st February for Y/80/18/PL, Y/81/18/HH, Y/83/18/HH

Kind regard,

Estella

Estella Wood
Practice Manager

FULLER ASSOCIATES

Chartered Surveyors • Architectural Design

39b Tarrant Street
Arundel
West Sussex
BN18 9DG

[REDACTED]

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telephone number, and email address given will only be used to provide a requested service and will not be disclosed to any other third party without your prior permission or unless we are required to do so by law.



On 23 Jan 2019, at 08:51, Amber Willard <Amber.Willard@arun.gov.uk> wrote:

Dear Ms Wood,

Am I able to agree an extension until 1st February for Y/80/18/PL, Y/81/18/HH and Y/83/18/HH which will be sufficient time to for them to be signed off by my manager.

Please let me know if you agree.

Thank-you
Amber Willard

Amber Willard | Planning Officer, Planning Department, Directorate of Place, Arun District Council | Location:
1st Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF
Internal: 37445 | External: +44 (0) 1903 737500 Ext: 37445 | E-mail: <mailto:amber.willard@arun.gov.uk>
Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

From: Estella Wood [REDACTED]
Sent: 22 January 2019 10:05
To: Amber Willard
Cc: [REDACTED]
Subject: Fwd: 1 Church Farm Cottage, Yapton.

Dear Amber,

Please could you let me know when we are likely to receive the decision notices, as I need to update our Client?

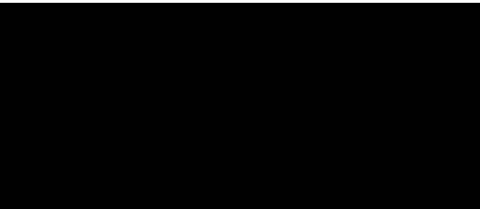
Many thanks in advance.

Kind regards,

Estella Wood
Practice Manager

<image001.png>

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Begin forwarded message:

From: Amber Willard <Amber.Willard@arun.gov.uk>

Subject: RE: 1 Church Farm Cottage, Yapton.

Date: 14 January 2019 at 12:33:59 GMT

To: 'Estella Wood' 

Dear Ms Wood,

Apologies for the delay my manager was not in the last 3 days of last week.

I have spoken to my manager and it is possible to complete the structural survey at a later stage if required. The policy HDM4 states a structural survey may be required however the building should be capable of conversion without rebuilding or significant alteration or extension. On looking at the existing building and considering part (UNIT 1) is already a residential unit, it is not considered the structural survey is needed at this point to determine that it is capable of conversion.

I will aim to write all 3 applications this week.

Y/83/18/HH - I have not yet had additional comments from building control following the previous appraisal and I will chase for comments on this however there were no issues with the structural survey and will again aim to write this week.

I am currently writing up Y/81/18/HH for the loft conversion and dormers however on looking at the plans I believe the elevation may be incorrect. On the block plan/ location plan (171164/06) the dormers are shown facing the northern elevation with Velux windows to the south. Whereas on the plans and elevations as proposed (171164/02) the dormers are to the southern elevation and velux to the north.

Please can you confirm which elevation the dormers are and amend the plan as necessary.

Thank-you

Amber Willard

Amber Willard | Planning Officer, Planning Department, Directorate of Place, Arun District Council | Location:
1st Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37445 | External: +44 (0) 1903 737500 Ext: 37445 | E-mail: <mailto:amber.willard@arun.gov.uk>

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From: Estella Wood [REDACTED]
Sent: 14 January 2015 12:04
To: Amber Willard
Cc: Andrew Fuller; [REDACTED]
Subject: Fwd: 1 Church Farm Cottage, Yapton.

Dear Amber,

I hope you had a good weekend.

I would really appreciate an update on the 3 applications at your earliest convenience.

If you would prefer to discuss on the phone I am in the office until 5pm today.

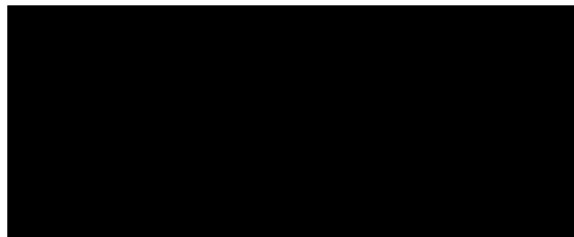
Kind regards,

Estella

Estella Wood
Practice Manager

<image001.png>

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Begin forwarded message:

From: Estella Wood [REDACTED]
Subject: Re: 1 Church Farm Cottage, Yapton.
Date: 8 January 2019 at 15:46:41 GMT
To: Amber Willard <Amber.Willard@arun.gov.uk>
Cc: Andrew Fuller [REDACTED]

Dear Amber,

To confirm our conversation this morning, I would appreciate you letting me know what your manager says with regard to providing a Structural appraisal. As you appreciate, it is very difficult for us to go back to our client asking them to pay another fee for an SE to revisit and write another appraisal, when this could have been completed on the same previous visit.

It would be better if this could be dealt within the building regulations application when submitted.

I will also need to give my client an update with regard to determination dates for all 3 applications, if you could please give me an indication when you reply with the above response.

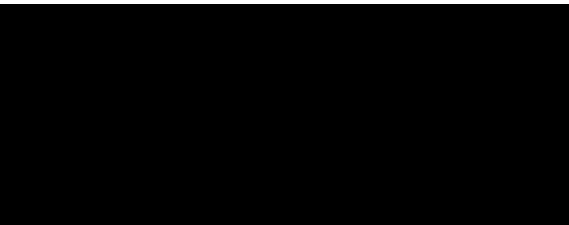
I look forward to hearing from you at your earliest convenience.

Kind regards

Estella Wood
Practice Manager

<image001.png>

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On 21 Dec 2018, at 16:38, Amber Willard <Amber.Willard@arun.gov.uk> wrote:

Dear Ms Wood,

I am looking through the various applications at the site of 1 Church Farm Cottages, Yapton for Y/80/18/PL, Y/83/18/HH and Y/81/18/HH.

I have submitted the structural appraisal for Y/83/18/HH and am awaiting further comments from building control.

However regarding application Y/80/18/PL on speaking with my manager a structural appraisal will also be required for unit 2/3 for the conversion of the cowshed to a residential unit. This is to comply with the policy in which the building should be capable of conversion without rebuilding or significant alteration or extension. Building control were not originally consulted which is why it was not brought to my attention sooner.

Apologies for the late request.

Thank-you

Amber Willard

Amber Willard | Planning Officer, Planning Department, Directorate of Place, Arun District Council | Location:
1st Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF
Internal: 37445 | External: +44 (0) 1903 737500 Ext: 37445 | E-mail: mailto:amber.willard@arun.gov.uk
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