



Dennis Hamley
16 Bilsham Court
Bilsham Road
Yapton
Arundel
West Sussex BN18 0NZ

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex, BN17 5LF

Tel: 01903 737500
Fax: 01903 716019
DX: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk

Our ref: ZE/Y/77/08/CLE
Please ask for:
Zachary Ellwood
Head of Development Control
Direct Dial: 01903 737799

13 January 2009

Dear Mr Hamley

**APPLICATION FOR CERTIFICATE OF LAWFULNESS FOR AN EXISTING USE – 16
BILSHAM COURT, BILSHAM ROAD, YAPTON (REF. Y/77/08/CLE)**

Thank you for your letter of 7 January in connection with the above.

For clarification, I should confirm that the fee payable (£335) is required to validate the application before the local planning authority is in a position to process it and eventually make a formal determination. I can give no assurances whatsoever at this stage that a Certificate of Lawfulness will be granted for this use. Once the necessary information and fee have been received in order to validate the application, the Council will make a determination on the basis of the evidence as to whether, on the balance of probabilities, the existing use has persisted for in excess of 10 years and is thereby immune from enforcement action and deemed lawful.

The local planning authority will not process this application until such time as the requisite information and fee, as set out in my letter to you dated 10 December 2008, have been provided.

I trust this letter clarifies matters.

Yours sincerely

Zachary Ellwood
Interim Head of Development Control

c.c. Brendan Flynn, Development Compliance

Ian Sumnall Chief Executive, Strategy Director • Colin Rogers Services Director • Nigel Croad Resources Director

www.arun.gov.uk



• Environmental Health
• Littlehampton and Bognor Regis Customer Services Help Points