

Mr Dennis Hamley
Caravel
16 Bilsham Court
Bilsham Road
Yapton
BN18 0NZ

Your Ref:
Our Ref : Y/77/08/CLE
Please ask for:
Mrs J Chapman
Direct Dial: 01903 737657

4th March 2009

Dear Mr Hamley

(as amended)

Town and Country Planning General Development Procedure Order 1995

Application for a Lawful Development Certificate for an existing use - of one small room in flat for office/storage, business use.

16 Bilsham Court Bilsham Road Yapton

Receipt No P80635

Amount: £ 335.00

VAT Number 193 5586 24

TOTAL PAID: £ 335.00

Thank you for your recent planning application, which I received on 27th February 2009. It is being dealt with by Mrs J Chapman who will be able to help you by telephone, should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public.

If you have not received a decision by 24th April 2009 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the **Town and Country Planning Act** within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Customer Support Unit, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk. If you are in any doubt you will need to submit a formal Building Regulations submission.

Yours sincerely