



Mr C R Fish
Cenarth
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West Sussex
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Arun District Council
Arun Civic Centre
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Littlehampton
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: Y/70/19/HH

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

2nd September 2019

Dear Mr Fish

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Householder Planning Permission**

Development Extension to front elevation & conversion of existing rear conservatory.
Location 38 Downview Road Yapton

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

The updated application was received in this office on 29th August 2019. The site address still states '38' Downview Road, not '28'. Please amend accordingly (section 4 on form). Also, no revised block plans were with the information. Please provide an updated block plan.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **16th September 2019**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

Neil Crowther

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