



Mr N Antoniou
NJA Town Planning Ltd
The Beehive
City Place
Gatwick
RH6 0PA

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: Y/6/20/PL

Your Ref:

**Please ask for:
Amber Willard
01903 737500 x37445**

4th February 2020

Dear Mr Antoniou

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Full Planning Permission**

Development Retrospective application for change of use of land to garden land & erection of workshop/hobbies building & pergola
Location 17 Canal Road Yapton

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Incorrect Certificate

It has been brought to our attention that the site area includes land not owned by the applicants. Please resubmit the application form with section 25 correctly completed, together with any Article 13 notice to be served on owners and tenants where this is appropriate.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **18th February 2020**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

Neil Crowther

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