

Date

Matthew Homes Ltd
45-47 High Street
Potters Bar
Hertfordshire
EN6 5AY

Our reference: PSI/3142
Minor Wks No: 178

Your reference:

Dear Adam,

**Re: S278 Standard Minor Works Agreement – The Lamb Inn, Yapton,
West Sussex.
Technical Approval for Proposed Highways Minor Works**

I confirm that the design of the proposed minor highways works to be carried out under our Standard form S278 Agreement is now satisfactory. Accordingly I grant Technical Approval.

To complete the agreement we require the following marked items:-

- Payment of the balance of £0.00 for our fees ☐
- 7 folded paper copies of the Agreement Drawing(s). ☐
- 2 folded paper copies of all supporting drawings (excluding WSCC Standard Details) ☐
- An electronic copy of the Agreement Drawings ☐
- The Cash Deposit equal to the total cost of the construction being £4,500.00. Please note this deposit can be paid by cheque ☐
- Evidence that all operatives are accredited under the New Roads and Street Works Act 1991 and are Trained/Aware of the Approved Code of Practice – Safety at Street Works 2002 ☐
- 'Notification of Works Form' for the purposes of booking road space. ☐

May I remind all those concerned that no work on the public highway can commence until the Agreement is in place and a pre-start meeting has been held.

Please contact the Highway Inspector for your site,
John Williams (07724 667884) to discuss pre-start procedures.
The Inspector's e-mail address is JRWHighways@gmail.com

Yours sincerely,

Henry Moyo
Senior Engineer