

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



From: Jessica Fermor [REDACTED]
Sent: 19 August 2022 06:37
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: Re: Rookery Farm

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Hi Julie,

Yes this is the case. We are progressing with the 2019 application.

Thank you.

Kind regards

Jessica

Studio Fox Architects

The Piggery

Wye Road

Kent

TN25 4JA



On 17 Aug 2022, at 10:58, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Hi Jessica,

I'm just looking at the history on the above site and it appears that the applicant is actually building to Y/54/19/PD as this is for one dwelling house (Y/24/21/PD is for 3).

Can you confirm that you are progressing with the 2019 application.

If this is the case, this was not CIL Liable as it was approved prior to Arun becoming a CIL liable authority and I can close the 2021 application.

I look forward to hearing from you.

Regards,

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737500 Ext 37408

E: julie.grieves@arun.gov.uk

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<image004.jpg>

From: Julie Grieves

Sent: 12 August 2022 09:39

To: Jessica Fermor 

Subject: RE: Rookery Farm

Hello,

Form 5 is still required as it is a PD application but you are able to apply for relief as well. It looks like it will be 2 self contained dwellings?

If the building has been in use and you can provide proof of this and it is not being extended in anyway, we can deduct the existing floor space.

Utility bills, sworn statements, photographic evidence are forms of proof we accept.

Many thanks,
Julie

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737500 Ext 37408
E: julie.grieves@arun.gov.uk

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From: Jessica Fermor [REDACTED]
Sent: 12 August 2022 06:16
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Cc: Rupert Langmead [REDACTED]
Subject: Re: Rookery Farm

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Dear Julie,

Please discard form 5 and see attached form 7 - Part 1 for exemption to CIL tax for Mr Langmeads self build dwelling.

Kind regards

Jessica

Studio Fox Architects

The Piggery

Wye Road

Kent



On 11 Aug 2022, at 22:45, Jessica Fermor [REDACTED] wrote:

Dear Julie

Apologies for the delay.

Please see attached Form 5 and the associated documents.

I didn't think that Rupert would be liable for the CIL charges as it would be his primary dwelling.

Please let me know that you have received these documents and if you require any further information.

Thank you.

Kind regards

Jessica

Studio Fox Architects

The Piggery

Wye Road

Kent

TN25 4JA



<form_5_notice_of_chargeable_development.pdf>

<1804 001 PL1 - Location Plan and Block Plan.pdf>

<1804 300 P2 - Proposed Plan 2022 04 04.pdf>

On 19 Jul 2022, at 15:34, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Dear Ms Fermor-Fox,

We have reason to believe that works may be progressing soon, namely conversion of unit to 1x dwelling. This differs from the planning permission (conversion to 3 dwellings) and also there are requirements when it comes to CIL that must be followed prior to commencement.

We still have yet to receive a completed Form 5 Notice of Chargeable Development. This should have been supplied once decision was issued.

Please could you forward a completed Form 5 and a contact email for your applicant, or please ensure this email is forwarded to your applicant.

Failure to notify us regarding CIL may result in CIL monies becoming due immediately or enforcement action being taken.

Kind regards,
Julie

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737500 Ext 37408
E: julie.grieves@arun.gov.uk

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