

West Sussex Flood Risk Partnership

Application for Ordinary Watercourse Land Drainage Consent [1a]

Introduction

Before completing this form you are recommended to contact us for advice on your proposal.

Please read through the guidance notes and the application form carefully before you fill the form in.

It should take you about 20 mins to fill in this form and it can be completed online

If you are not sure about anything in this form, contact your Local District or Borough Council using the details at the bottom of this form.

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1 The Applicant

Are you applying as a company, an individual, a group of individuals (partnership) or a public body? Please tick the appropriate box.

- | | |
|-----------------------------|---|
| Company | ☐ Go to section 1.1 |
| Individual | ☒ Go to section 1.2 |
| Group of individuals | ☐ Go to section 1.3 |
| Public body | ☐ Go to section 1.4 |

1.1 Applications from companies

To apply as a company, you must be formally registered with Companies House. Please see Companies House website for more information.

Company name, as registered with Companies House

Company registration number

Office address registered with Companies House

Address

Postcode -----

Country -----

Contact telephone numbers, including the area code

Phone -----
Mobile -----
Email -----

Now go straight to section 3.

1.2 Applications from individuals

Give your full name.
Title (Mr, Mrs, Miss etc) ____Mrs ____
First name ____Lara____
Last name ____Mackendrick____

Now go straight to section 2.

1.3 Applications from groups of individuals

What type of group are you?

Charity ☐
Group of individuals ☐
Club ☐
Partnership ☐
Other ☐
Name of your group

Give details of your group's main representative

Title (Mr, Mrs, Miss etc) ____
First name -----
Last name -----
Position -----

Now go straight to section 2.

1.4 Applications from public bodies

Name of the public body

What type of public body are you?

2 Your address

If you are applying as an individual, group of individuals or public body, please fill in 2.1 below.

2.1 Your main UK address

Address

_ Rookery Cottage _ _ _
_ Hoe Lane _ _ _ _ _
_ Flansham _ _ _ _ _
_ Bognor Regis _ _ _ _ _

Postcode _ PO22 8NT _ _

Contact telephone numbers, including the area code

3 Agent or Consultant Contact details (where appropriate)

3.1 Who we can contact about your application

This can be you or someone acting as a consultant or an agent for you during your application process.

Title (Mr, Mrs, Miss etc) Mr

First name _ Dan _ _

Last name _ Lytton _

Position _ Engineer _

Address

_ Bright Plan Civils, 2 West Barn _

_ Norton Lane _ _ _ _ _

_ Chichester, W Sussex _ _ _ _ _

Postcode _ PO20 3AF _ _

Country _ UK _ _ _ _ _

Contact numbers, including the area code

Phone

N/A

Mobile

Email

4. Your Interest in the Land

4.1 What is your interest in the Land?

Landowner

Y

Tenant

☐

Other

☐

Please specify _ _ _ _ _

5 Location of the Proposed Works

5.1 What is the Location of the Proposed Works? (Please provide a plan clearly showing the location)

Extension to existing blind ditch on site

5.2 Name of River or Watercourse (If known)

_ No name _ _ _ _ _

5.3 National Grid Reference of the Site (to 12 figures)

_ SU 96170 01402 _ _ _ _

6 Description and purpose of the proposed works

6.1 Please provide a description of the proposed works (please attach separate sheets if required)

Extension to an existing blind ditch/pond on the site to provide additional storage volume for runoff from single dwelling extension.

Runoff to be drained by infiltration as existing runoff from site to existing blind ditch. This does not have any off-site drainage route.

6.2 Number of Structures

_ 1 No. headwall _ _ _ _ _

7 Plans and Sections:

7.1 Please provide a description and reference number of all plans and sections you have provided (see the guidance notes). Please attach separate sheets if required

D1828-001 Site Location Plan
D1828-002 Engineering Layout & Drainage
Details
D1828-003 Long & Cross Sections

8 Construction Details

8.1 Are the works permanent or Temporary?

Permanent ☐ Y
Temporary, ☐ if so;
for how long? -----

8.2 Date Construction Work is proposed to start?

Date (DD/MM/YYYY) 01/07/2020

9 Environment Agency Interests

9.1 Do the proposed works involve or affect the following?

Impounding (holding back a watercourse) ☐
Abstracting (removing) Water ☐
Fish or fisheries ☐
Disposing of Waste Material ☐
Water Quality ☐
If yes, please contact the Environment Agency
on 03708 506 506

10 Planning Approvals

Fill in this Section if you have been given planning permission for the proposed works. Otherwise go to Section 11.

10.1 Planning Authority

____ Arun District Council ____

10.2 Application Number

____ Y/72/19/HH ____

10.3 Approval Date

Date (DD/MM/YYYY) : 23-10-19

11 Maintaining the Structure

11.1 Name of Person or Organisation responsible for maintaining the structure

During Construction
____ Lara Mackendrick ____

Upon Completion
____ Lara Mackendrick ____

12 Effects on the Environment

12.1 Please attach brief details of any effects the work will have on the environment together with any proposals for improvements you will make or action you will take to mitigate/compensate for the effects.

Disruption of existing vegetation within ditch where banks will be reprofiled, however this has been located to avoid any vegetation of note and the proposed construction area only consists of grass and weed with all trees avoided.

13 Fees

Our Ordinary Watercourse Consent fees are set at £150 per structure or application and should be made out to the appropriate District or Borough Council; please contact us for any queries or multiple applications. Additional fees may be charged for complex / involved applications.

14 Checklist

Please read through this list and tick the items you are sending with this application.

Completed Form Y

Any associated documents, plans and calculations Y

Applicable Fee ☐

Environmental/Ecological Reports ☐

Method Statement Y

The Data Protection Act 1998

We will process the information you provide so that we can deal with your enquiry.

We may also process or release the information to:

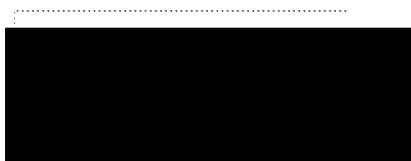
- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, Welsh Government
- carry out research into environmental issues and develop solutions to problems;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service and improve it where necessary; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (taking into account any exemptions under the General Data Protection Regulation).

We may pass the information on to our agents or representatives to do these things for us.

15 Declaration

By signing below you are declaring that, as far as you know, the information given in this application, including the plan and any supporting documents, is true.

Signature



Title	Mr
First name	Dan
Last name	Lytton
Position	Engineer

Today's date 28/05/2020

Next steps

Please return this form together with any supporting documents to the Land Drainage Engineer, listed below, in which your application is located.

Adur and Worthing Council

Laura Gibbons

Telephone: [REDACTED]

Email: [REDACTED]

Address: The Town Hall, Chapel Road, Worthing, BN11 1HA

Arun District Council

Paul Cann

Telephone: [REDACTED]

Email: [REDACTED]

Address: Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Chichester District Council

Paul Cann

Telephone: [REDACTED]

Email: [REDACTED]

Address: Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Crawley Borough Council

John Braidley

Telephone: [REDACTED]

Email: [REDACTED]

Address: Town Hall, The Boulevard, Crawley RH10 1UZ

Horsham District Council

Martin Brightwell

Telephone: 01403 215063

Email: Martin.Brightwell@horsham.gov.uk

Address: Parkside, Chart Way, Horsham, RH12 1RL

Mid Sussex District Council

Fiona Bishop

Telephone: [REDACTED]

Email: [REDACTED]

Address: Oaklands Road, Haywards Heath, RH16 1SS

Please tell us if you have any communication needs such as needing information in a different language or alternative format (for example, in large print or in Braille)