



Amber Living
Maritime House
Basin Road North
Hove
East Sussex
BN41 1WR

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

**Our Ref: Y/36/12/
Your Ref:**

**Please ask for:
Mrs S Honney-Bayes
extn. 37445**

Dear Mr Gregory

6th August 2012

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)**

Application for Planning Permission for Works or Extension to a Dwelling

Development Hard standing to front of property, dropped kerb & access ramp

Location 65 Foundry Road Yapton Arundel

Thank you for your recent application which I received on 2nd August 2012. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of a revised block/site plan to include the dropped kerb and a north point. Please also mark the proposed works in a different colour, as a red edge should only be used to indicate the site area and must match the location plan.

I require 1 electronic or 3 paper copies of a revised location plan showing a red edge to include position of dropped kerb.

Please provide 1 electronic or 3 paper copies of an existing and proposed plan at 1:100 or 1:50.

Please provide 1 electronic or 3 paper copies of proposed elevations of the ramp and existing/proposed elevations of the front boundary treatment (as applicable).

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **20th August 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

pincag1

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a long, sweeping underline.

Karl Roberts
Assistant Director Planning & Economic Regeneration