

Please upload as 'CIL – Email correspondence regarding in use proof'

Thanks  
Julie

**Julie Grieves**  
Community Infrastructure Levy Officer

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**From:** Sarah Bennett [REDACTED]  
**Sent:** 15 December 2020 12:50  
**To:** Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)>  
[REDACTED]

**Subject:** Re: Plumb Pudding Barn - Y/137/20/PL - CIL

15/12/20

Dear Mrs Grieves

Thank you for your email and the attached letter which you sent to our agent  
JJR Designs, regarding the CIL.

I am the owner of Plum Pudding Barn, and my husband is the owner, tenant of Maggie's Meadow.

Currently the barn is used for the storage of personal items, such as tooling, machinery, feed and hay, as I and the  
tenant keep a total of five horses on the combined land.

The barn has a single phase electricity supply, installed in 2010, and a mains water (metered supply) installed in  
1987 by the original land owners (Rupert Langmead Estates).

We have used the barn and any temporary covered areas since our ownership in 2007.

Once the barn was completed and secure in April of this year, we used it, and continue to use it, for the purposes as  
stated above.

In addition we also use the barn for washing facilities, along with the use of a WC further to our installation of a  
water treatment plant in 2019 and further to our planning approval for that item in approved in 2018.

I return now to my initial request to register the barn with ADC (within the allotted three month period from its completion) on the 01/07/20 I contacted Mrs Jayne Hewstone at ADC, by email and phone, to request that the barn be formally registered.

After a number of emails between myself and Mrs Hewstone, she advised me that this would not be possible unless I registered the barn for use as a business premises.

Unfortunately, as the barn was for my own personal use, she was unable to formally acknowledge the barn at that time, even though she was aware of its existence and had on file the relevant approvals for its construction.

Should you wish to see copies of our correspondence, then please do let me know.

I therefore look forward to our receipt of your further advices.

I trust that the information given is of assistance, should you require any further information or documentation, then please let me know.

Kind regards Sarah Bennett

Sent from MAIL for Windows 10

On 15 Dec 2020, at 09:34, Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)> wrote:

Dear Mr Stefanski,

I am currently looking into this file for CIL purposes. The CIL Regulations enable applicants to deduct existing floor space if they can prove lawful 'in use' proof for a period of 6 continuous months with the last 3 years.

It is down to the applicant/agent to provide sufficient proof. If you can forward this, then I can take a look and if it is sufficient, this application will not be CIL Liable.

Any questions, please do not hesitate to ask,

Kind regards,  
Julie

**Julie Grieves**  
Community Infrastructure Levy Officer



T: 01903 737448

E: [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)

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