



The Construction Management Corp
Stoney Brook Farm
Eastergate Lane
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Arun District Council
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Planning & Building Control General Enquiries
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: Y/32/13/TC

Your Ref:

**Please ask for:
Miss C Burrows
extn 37459**

Dear Mr R J Reynolds

20th June 2013

**Town & Country Planning Act 1990 (as amended) s211 Notice
Application for Prior Notification of Work to Tree(s) in a Conservation Area**

Development Various tree surgery within Main Road/ Church Road Yapton conservation area

Location Yew Tree Nursing Home North End Road Yapton

Thank you for your recent application which I received on 12th June 2013. It is being dealt with by Miss C Burrows who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please provide measurements of the reduction in length of the sides of branches of the Yew tree.

Please provide more details/ sketch of the tree you wish to retain (LC-12) which you propose to slightly remove and off set from old hedge line.

Please provide the above by **4th July 2013**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal line underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration