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**Our Ref: Y/19/18/L**

**Your Ref:**

**Please ask for:  
Miss K Garner  
01903 737500 x 37467**

Dear Mr Davey

12th April 2018

**Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)**

**Application for Listed Building Consent for Alterations, Extension or Demolition of a Listed Building**

**Development** Variation of conditions following a grant of planning permission Y/70/15/L relating to Condition 2 - Substitute plans to amend the design.

**Location** Hobbs Court Bilsham Road Yapton

Thank you for your recent application which I received on 16th March 2018. It is being validated by Miss K Garner who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

I have been advised by the Planning Officer that due to the red edge on this application being around the whole site, you will also need to serve notice on the properties 'Potting Barn' and 'Dovecote' and amend the Certificate B on the application form to add them accordingly. The planning officer has also requested that you annotate the East Elevation (front) for clarity, to state that the first garage does not form part of this application.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>  
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **26th April 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther  
Group Head of Planning