

**Crematoria Management Limited
(Westerleigh Group)**

**Construction & Environmental
Management Plan**

For

**New Bognor Regis Crematorium,
Grevatt's Lane West, Yapton,
Bognor Regis, West Sussex**

August 2021



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Construction & Environmental Management Plan
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01	13/08/2021	M Sadler	First Issue
02	02/09/2021	A O'Brien	Appendix A added
03	22/12/21	G Carr	Site working hours amended
04	09/02/22	I Griffiths	Traffic Movement numbers

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Appendix A – Site Setup Plan

Construction Management Plan

For Discharge of Planning Conditions:

Appeal Ref: W/4000394

1. THE PROJECT

The construction of Bognor Regis Crematorium and associated external works (including ancillary facilities, car parking and landscaping).

2. SITE LOCATION

The site is at Grevatt's Lane West, Yapton, Bognor Regis, West Sussex.

3. PROGRAMME

The works will be programmed to minimise disruption to the locality and the works are expected to have a duration in the region of 40 weeks from start on site.

4. MANAGEMENT OF THE PROJECT

4.1 Supervision

On Site Supervision

The works will be supervised by a full-time experienced Site Manager who will be responsible for the day-to-day management of all aspects of the site and will be backed up with a full-time Site Foreman and other site staff.

Off Site Supervision

Will be carried out by an experienced Contracts Manager who is responsible for all aspects of health & safety, ensuring the correct resources are in place to ensure the safe and efficient execution of the works.

All site supervision will be carried out by appropriately trained staff with relevant experience and will be fully supported by the project team.

4.2 Site Establishment / Site Accommodation

This is a greenfield site off Grevatt's Lane West. The site compound, materials storage and car parking will be contained within the development site. These areas will be sign posted and areas fenced off and secured as applicable. The Contractor will manage no off-site parking associated with the Construction Works.

There are no plans for any decorative displays and public viewing is not deemed appropriate for this type of facility.

The designated site will facilitate all materials and plant storage. All delivery vehicles will be directed onto site and materials and plant off loaded within the site area.

The compound will be established from the start of the project to minimise disruption to the surrounding area.

No vehicles will be held on the main road or block the highway entrance to ensure that the visibility splays will be maintained.

Construction traffic and unloading will be supervised and sufficient space will be provided to ensure that vehicles are able to turn before leaving the site to prevent vehicles reversing.

Delivery vehicles will be kept to a minimum size and frequency and will be managed to avoid multiply deliveries at the same time. We anticipate the majority of the larger deliveries will be on flat bed trailers rather than curtain sided and trailer deliveries will be managed to a minimum.

4.2 Site Establishment / Site Accommodation (Cont'd)

All loading / unloading of vehicles will be carried out inside the compound area. The site accommodation set up will be housed in Porta cabin style units. All movable site plant will be parked up on site and made secure overnight.

The site boundary will be clearly marked with Heras fencing to secure boundaries and lockable gates at the site entrance. Areas of open storage will be created on site and within the site boundary for the safe storage of materials and plant.

Heras Fencing: Heras fencing to site boundaries and welfare compound to be provided upon commencement of the works, as highlighted on the 'Site Setup Plan' (Appendix A).

Wheel Wash: A wheel wash station is to be provided adjacent to the entrance to the site, in order to ensure vehicles are washed down prior to leaving site, as highlighted on the 'Site Setup Plan' (Appendix A).

Site Compound: Temporary welfare facilities to be provided for the initial weeks of the works whilst the full site set up is created. Staff, contractor and visitor car parking will also be created; with the capacity of the car park increased once the temporary site offices are replaced with the full site setup including office accommodation, welfare facilities and storage.

Lighting: There are no plans for any floodlighting. An access light will be mounted on near the entrance for security and safe access, which would be operated by a local PIR / photocell.

4.3 Management of Traffic / Materials Handling

All Construction Traffic will enter and leave the site off Grevatt's Lane West via Yapton /Bilsham Road as indicated at Appendix A in the CEMP. In advance of a Contractor being appointed we estimate car/contractor van traffic to be no more than 50 on site per day with delivery vehicles estimated to be circa no more than 10 per day, being mainly van, flatbed and fixed sized vehicles with only occasional HGV trailer deliveries. Movement numbers will however vary during the construction period but the appointed contractor will work to balance out delivery movements in accordance with the Construction Programme.

Operative vehicles attending site will be mostly first thing in the morning and leaving late afternoon with all parking on site. Deliveries will be staggered during the day.

Designated walkways within the site area from the signposted site parking will be provided to the site accommodation.

When placing orders, all suppliers will be given clear delivery address details, site directions and roadside directional signage will be set up to indicate the route to the site and the site access will be identified.

Clear delivery route directions will be established, and site traffic directed to access site via the local main routes with clear signage installed at key locations / junctions (in agreement with the Highways Authority as applicable).

It is a key element of the management of the works that effective communication with local residents is maintained especially on Grevatt's Lane West. This may be by a local letter drop at appropriate times during the Construction Period informing of any particular changes at any time to the normal traffic movements – for example when concrete pours are planned.

4.4 Site Hours

The general site working hours will be 08.00 to 18.00 Monday to Friday and 08.00 to 13.00 Saturday.

No noisy works will be carried out before 8.00 or after 18.00 Monday to Friday or Saturdays before 08.00 or after 12:00 noon.

All deliveries to site will be made during normal site working hours. No works will be carried out on Sundays or Bank Holidays.

4.5 Nuisance

Any noisy nuisance works will be identified early, and appropriate control measures put in place to reduce and contain.

Best practicable methods will be employed to ensure any adverse noise impacts are mitigated with the equipment utilised in this operation having minimal noise compared to other alternative techniques.

During the construction process measures will be in place to prevent the build-up of any significant dust on the site and this will generally be by controlled damping utilising a towed spray water bowser.

In addition, during the main earthworks operations, excavations will also be kept damp by similar spraying methods. Air mist techniques can be deployed where necessary to prevent the generation of dust during working of the ground. Surplus material to be transported from the building plot will be done so via covered haulage vehicles. A wheel wash area will also be implemented with attendant labour for use prior to vehicles leaving the site. A road sweeper (if needed) will also be used as a supplementary measure to ensure Grevatt's Lane West is kept clean.

In order to ensure that all of the above mitigation measures can be deployed the Contractor will ensure a water supply on site for the duration of the development.

No burning or fires will be permitted on site.

The site will be fully secured at the end of each working day.

Site contact details will be registered with the local Environmental officer and the emergency services.

It is important that members of the public or interested parties are able to make a valid complaint as these provide valuable feedback and to this end the site will be registered under 'The Considerate Constructors Scheme' and in line with this the contact details for the Site Manager will be provided at the site entrance information board.

4.6 Site Waste Management

A Site Waste Management Plan (SWP) will be developed by the Contractor in accordance with best practice.

The SWP will indicate who will be responsible for the resource management, what type of waste will be generated, how the waste will be controlled and managed (reduced / reused / recycled) and who is responsible to ensure the waste is correctly recycled or disposed as detailed.

The plan will also identify how the quantity of waste generated by the project will be measured.

4.7 Health & Safety

The Construction Phase Health & Safety plan (including Traffic Management Plan) will be developed in accordance with current legislation as well as a Site Waste Management Plan.

The environmental issues associated with this project will be risk assessed and the required controls put in place together with the appropriate emergency measures should they be required (for example, spill kits, etc). Precautions will be taken prior to and during construction to ensure the protection of ground water against pollution. The measures will be informed in accordance with CIRIA Report 532 'Control of Water Pollution from Construction Sites and EA Pollution Prevention Guidelines (principally PPG 6 – Working at Construction & Demolition Sites).

Any potentially hazardous materials will be stored in protected bunded areas.

All works will be carried out in accordance with method statements and the recommendations laid out in supporting reports provided to discharge associated conditions.

APPENDIX A - SITE SETUP PLAN

Birmingham

The Colmore Building
20 Colmore Circus
Birmingham
B4 6AT

Tel: 0121 262 4060

Edinburgh

Suite 4, Pavilion 1
The Quadrant
14 New Mart Road
Edinburgh EH14 1RL

Tel: 0131 455 9700

Leeds

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Tel: 0113 212 7500

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6 Thorpe Way
Grove Park, Enderby
Leicester
LE19 1SU

Tel: 0116 254 2774

London

30 High Street
Kingston upon Thames
Surrey
KT1 1HL

Tel: 0208 549 8863

Manchester

Peter House
Oxford Street
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M1 5AN

Tel: 0161 913 2656

Newcastle

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