



Mrs Morris
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Minicom: 01903 732765
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website: www.arun.gov.uk/planning

Our Ref: Y/17/19/HH

Your Ref:

**Please ask for:
Sian Eggington
0121 2341390**

Dear

6th March 2019

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling**

Development Two storey rear extension

Location 8 Mill View Road Yapton

Thank you for your recent application which I received on 1st March 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan Required: Please submit an up to date location plan. This plan should be an ordnance survey type plan at an identified standard metric scale, typically 1:1250 or 1:2500. The plan should show the site to which the application relates outlined clearly in red and should identify sufficient surrounding roads with an arrow showing the direction of north to illustrate the location. If you require assistance obtaining a location plan then you can visit the Planning Portal website (https://www.planningportal.co.uk/homepage/4/buy_a_plan) for links to where you can obtain one from;

Proposed Block Plan: You are required to submit a proposed block plan which shows the proposal and includes all the dimensions from the proposal to the site boundaries.

Room Labels Required: You are required to have room labels on all of your floor plans to demonstrate the proposed use. Please amend accordingly;

Lidsey Foul Water - Environmental Assessment Statement

The planning application is for proposed development with the Lidsey foul water treatment catchment area and an Environmental Assessment Statement is required in accordance with Local Validation Requirements.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **20th March 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely



Neil Crowther
Group Head of Planning