



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries

Mrs S A Boffee
Longacre Bungalow
Maypole Lane
Yapton
West Sussex
BN18 0DR

Our Ref: Y/15/11/
Your Ref:

Please ask for:

Dear Mrs Boffee

11th May 2011

The Town and Country Planning Act 1990 (as amended)

**Change of use from (C3) dwelling to (D1) day nursery
Longacre Bungalow Maypole Lane Yapton**

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

I require 1 electronic or 3 paper copies of a revised block/site plan showing the red and blue edging and the proposed works highlighted as per the previous plan, in accordance with the guidance notes available on our website detailed below (click on National List). X

I require 1 electronic or 3 paper copies of a revised location plan showing the red and blue edging as per the previous plan, in accordance with the guidance notes available on our website detailed below (click on National List). ✓

Please confirm that the 2 rooflights referred to in your letter relate to the proposed east elevation. ✓

There are 3 rooflights shown on the existing west elevation which are not shown on the existing first floor plan. Please amend.

There is a window and a rooflight shown on the proposed west elevation which are not shown on the proposed first floor plan. Please amend.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/cgi-bin/buildpage.pl?mysql=3390>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 25th May 2011. If this information is not received by this date the application will be returned as incomplete and you will have to submit a fresh application.

Yours sincerely