



Mr J Dowling
Additions
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Arun District Council
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Planning & Building Control General Enquiries
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

**Our Ref: Y/14/13/
Your Ref:**

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Mr Dowling

13th March 2013

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)**

Application for Planning Permission for Works or Extension to a Dwelling

Development Rebuild garage and rear extension
Location Bilsham House Bilsham Road Yapton Arundel

Thank you for your recent application which I received on 7th March 2013. It is being dealt with by Mrs D Johnson who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please submit 1 electronic or 3 paper copies of a location plan in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of a block/site plan in accordance with the guidance notes available on our website detailed below (click on National List). Please highlight/hatch the proposed works.

We require a full drainage environmental assessment if the means of foul drainage is not being connected to the existing public mains system. If the drainage is being connected to the existing mains system, please advise accordingly.

The existing rear elevation does not accord with the existing rear floor plan. Please amend accordingly.

Please provide the above by **27th March 2013**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website: <http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

pincag1

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal line underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration