

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

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From: Emma Pinder [REDACTED]
Sent: 07 October 2021 10:31
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: CIL - Y/131/21/HH - Alphington House

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Thanks for this Julie.

I have forwarded to the applicant asking them to complete the forms and provide the necessary proof documents and will forward this to you shortly once received.

Kind Regards

Emma Pinder BSc (Hons) BArch RIBA
Director

Please note: The office is open Mon - Fri between 9.00am and 3.00pm. If you require urgent assistance outside of these times, please email or leave a voice message and we will endeavour to get back to you as soon as possible.

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[REDACTED]

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From: Julie Grieves <Julie.Grieves@arun.gov.uk>

Sent: 07 October 2021 10:08

To: Emma Pinder [REDACTED]

Subject: CIL - Y/131/21/HH - Alphington House

Dear Mrs Pinder,

I hope this email finds you well?

I am contacting you today with CIL and the above application. You indicate on the Form 1 that you will be applying for Annex relief. We cannot apply this until we have received the Form 8 Annex Exemption and a Form 2 Assumption of Liability. Please forward accordingly.

Please also supply an email address for the applicant. We are currently working from home and sending notices via email.

Please forward proof that the dwelling has been in lawful use continuously for 6 months within the last 3 years. Utility bills/council tax bills will suffice. This is to deduct existing floor area.

Kind regards,
Julie

Julie Grieves
Community Infrastructure Levy Officer

T: 01903 737500 ext.37448

E: julie.grieves@arun.gov.uk



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