Y/11/16/PC

51 Elm Grove South, Barnham, Bognor Regis, West Sussex, PO22 0EJ

Y/12/16/PC

Planning Department
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex, BN17 5LF

ARUN DISTRICT COUNCIL
TECHNICAL SUPPORT
18 FEB 2016

17 February 2016

Dear Sir/Madam

Re: Yapton Free Church, Main Road, Yapton, West Sussex, BN18 0EA

Further to pre-application planning advice sought in 2014 with Officers from your Council, I herewith enclose an application for planning permission and listed building consent for alterations and extension to improve the existing facilities at Yapton Free Church comprising:

a) Conversion of the existing kitchen area into a toilet for disabled person; and
b) Erection of a kitchen extension to the existing modern wing on the south elevation of the building:

Enclosed are four copies of the following documents

Application form for Planning and Listed Building Consent;
Validation Checklist;
1:1250 Location Plan with the church clearly marked;
1:200 Block Plan showing the position of the proposed extension;
Copies of drawings showing the existing plans, elevations; and proposed extension;
Signed copies of Ownership Certificate B;
Heritage, Design and Access Statement (DAS)
Cheque in payment of application - fee £195

In relation to the LB local validation list, a structural survey has not been provided because the proposed development relates to alterations to the existing 1980's modern extension located on the rear elevation of the building. Thus it is not considered necessary to provide a full structural survey, given the plans of the existing extension are up-to-date. The same applies in relation to a street scene plan, because the proposed extension is on the rear of the building.

For details of the historical features, schedule of materials, schedule of works and method statement, refer to Heritage DAS enclosed.

We trust that you will find the application complete, but should you have any questions, then please do not hesitate to contact me.

Yours faithfully

[redacted]

Reg Hawks

On behalf of the Leadership Team
Yapton Free Church

Enc: as above