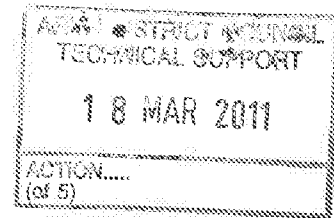


TC

T R & ASSOCIATES

BUILDING, CONSTRUCTION, RESTORATION & CONSERVATION
PLANNING APPLICATIONS & DESIGN

[REDACTED]



Planning Office
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton West Sussex
BN 17 5LF

18th March 2011

Dear Sirs

I would on behalf of my client seek to ensure my client will not require a full planning application to be lodged for the proposed works as per enclosed drawings, mainly because the remedial works are to an existing roof which will not exceed 4 Mtrs in height and there being no change of use either.

I have taken advice from your duty planning officer Mr D Sullavan who suggested I should use the enclosed forms and procedure so as to gain written confirmation from the planning office, full planning will not be required.

I would take this opportunity of writing to express my thanks for the helpfulness and guidance I received from the planning reception staff of the new pre planning consultation process at the planning front desk

[REDACTED]

Richard Taft

8 Wick Close
Felpham
Bognor Regis
West Sussex
PO22 8QE