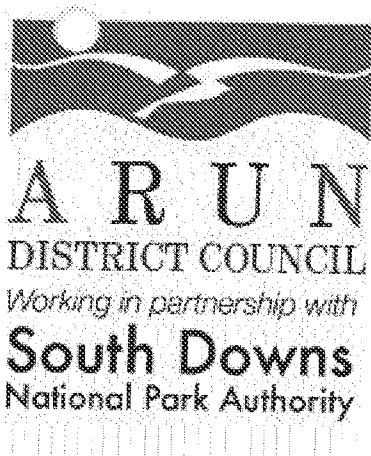




Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries

Mr Taft
TR & Associates
Sunshine Corner
8 Wick Close
Flepham
PO22 8QE
(as amended)

Please ask for:
Mrs S Honney-Bayes

Town and Country Planning Development Management Procedure Order 2010

Application for a Lawful Development Certificate for a proposed development to replace delapidated steel sheet roof of outbuilding with new rafters & PVC plastisol coated steel sheet roof, without change to associated hardstanding
The Retreat Hoe Lane Flansham

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Please provide 1 electronic or 3 paper copies of all existing elevations (only 1 existing elevation has been submitted) in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of an existing roof plan in accordance with guidance notes available on our website detailed below (click on National List).

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/cgi-bin/buildpage.pl?mysql=3390>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 15th April 2011. If this information is not received by this date the application will be returned as incomplete and you will have to submit a fresh application.

Yours sincerely

Housing Strategy

pmac42_2