

Mr Oliver Mayhew  
Carpenters Cottage  
Hoe Lane  
Flansham  
PO22 8NW

Please ask for: Amber Willard  
Email: [amber.willard@arun.gov.uk](mailto:amber.willard@arun.gov.uk)  
Telephone: 01903 737500 x37445  
Our Ref: Y/122/20/NMA  
Your Ref:  
Date: 12th November 2020

Dear Mr Mayhew,

**Section 96A of the Town & Country Planning Act 1990 (as amended)  
Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) - Article 10**

**Application for a Non-Material Amendment Following a Grant of Planning Permission**

**Development:** Non material amendment following grant of Y/58/18/HH to move the front entrance back by 1m, build the structure using a highly insulated timber frame construction, and replace single roof lantern with 2 No. smaller panorooft low level skylights.  
**Location:** Carpenters Cottage Hoe Lane Flansham PO22 8NW

| Receipt Name:  | Receipt No: | Amount: |
|----------------|-------------|---------|
| Portal Payment | P114892     | £34.00  |

Thank you for your application which was received on 23rd October 2020. I am writing to acknowledge that it was accepted as a valid application on 10th November 2020. On receipt of this letter if you have any concerns about the way that the Council has described your proposed work you should contact **Amber Willard**, the case officer who is dealing with your application.

You can follow how your application is progressing on the Council's website:  
<https://www.arun.gov.uk/weekly-lists>

The Council aims to make as many decisions as possible before the end of the statutory determination period, which in this case will be 8th December 2020. However, this is not always possible for a number of reasons, including on-going negotiations or the scheduling of Development Control Committees.

There is no right of appeal on this type of application.

This acknowledgement only relates to this application and not to any other applications you may have

made, or may need to make to the Council, for example Building Regulations Approval. You will need to carry out your own checks to determine whether any other consents or permissions are required.

For advice on whether Building Regulations are required visit the government's website <https://www.planningportal.co.uk> or seek your own professional advice. If, in general, you wish to know more about Building Regulation approval and the Building Control Services offered by Arun District Council please see: <http://www.arun.gov.uk/buildingcontrol>

Please do not hesitate to contact the case officer on the above details if you have any questions or queries. If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website [www.arun.gov.uk/planning-privacy-statements](http://www.arun.gov.uk/planning-privacy-statements)

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.