

Mr Oliver Mayhew
Carpenters Cottage
Hoe Lane
Flansham
PO22 8NW

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: Y/122/20/NMA
Your Ref:
Date: 6th November 2020

Dear Mr Mayhew,

**Section 96A of the Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) - Article 10**

Application for a Non-Material Amendment Following a Grant of Planning Permission

Development: The key areas for change are to reduce the structure in size by approximately 2 sq.m, build the structure using a highly insulated timber frame construction rather than brick and block and replace the large single roof lantern with two, much smaller panoroof low level skylights.

Location: Carpenters Cottage Hoe Lane Flansham PO22 8NW

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Floor Plans

Dwg No CM005 is not to scale. Please re submit as a PDF ensuring Page Size and Sheet Size are set to Auto.

For clarity please can you show the dimension of the patio door and the floor adjustment measurements on the proposed floor Dwg No OM010.

For clarity please remove the scales from Dwg No OM010 as measurements are shown.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **20th November 2020**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.