

Application for a non-material amendment following a grant of planning permission.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	Carpenters Cottage
Address line 1	Hoe Lane
Address line 2	
Address line 3	
Town/city	Flansham
Postcode	PO22 8NW
Description of site location must be completed if postcode is not known:	
Easting (x)	495707
Northing (y)	101358
Description	

2. Applicant Details

Title	Mr
First name	Oliver
Surname	Mayhew
Company name	
Address line 1	Carpenters Cottage
Address line 2	Hoe Lane
Address line 3	
Town/city	Flansham

2. Applicant Details

Country	
Postcode	PO22 8NW
Are you an agent acting on behalf of the applicant?	
Primary number	
Secondary number	
Fax number	
Email address	

☐ Yes ☐ No

3. Agent Details

No Agent details were submitted for this application

4. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates? ☐ Yes ☐ No

If you are not the sole owner, has notification under article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 been given? ☐ Yes ☐ No ☐ Not Applicable

5. Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Single story side extension

Reference number: Y/58/18/HH

Date of decision 11/09/2018

What was the original application type? Householder Planning Permission

For the purpose of calculating fees, which of the following best describes the original application type?

- ☐ Householder development: Development to an existing dwelling-house or development within its curtilage
- ☐ Other: anything not covered by the above category

6. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

The key areas for change are to reduce the structure in size by approximately 2 sq.m, build the structure using a highly insulated timber frame construction rather than brick and block and replace the large single roof lantern with two, much smaller panoroof low level skylights.

Are you intending to substitute amended plans or drawings? ☐ Yes ☐ No

Please state why you wish to make this amendment

We have had several quotes for the approved plans however all have come back beyond our budget and so I wish to make some amendments to the plans to reduce overall costs. Further to this, the primary objective is to focus on the single story side extension and then at a later date when funds permit, extend into the garage as planned.

7. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

7. Site Visit

- ☐ The agent
☐ The applicant
☐ Other person

8. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	
First name	Amber
Surname	Willard
Reference	

Date (Must be pre-application submission)

23/10/2020

Details of the pre-application advice received

Amber Willard <Amber.Willard@arun.gov.uk>

Attachments
3:32 PM (2 hours ago)
to me

Dear Mr Mayhew,

It is likely the alteration to the rooflight can be made through an NMA which is a non material amendment. This allows minor changes to be made however it must comply with certain criteria which I attach.

The alteration from brick/block work to timber construction would likely not impact the planning permission however you may wish to raise this with building control to check this is acceptable.

If you do not extend into the garage at the current point, this is also likely acceptable under the existing permission. As long as the permission is commenced there is no requirement to complete it or can be completed at a later date should you wish, therefore likely doesn't require an alteration on the planning permission.

From the elements you mention, it is likely you would be able to submit an NMA to ensure the design of the rooflight matches that which is constructed and the other changes do not require additional alterations to the plans. This can be done through our website and does not require advertising.

Thanks
Amber

9. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☒ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application) 23/10/2020