

Mr Andy Taylor
2 Lilac Cottages
Church lane
Yapton
BN180EH

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: Y/111/20/TC
Your Ref:
Date: 19th October 2020

Dear Mr Taylor,

Town & Country Planning Act 1990 (as amended) s211 Notice

Prior Notification of Work to Tree(s) in a Conservation Area

Development: 1 No Wild Plum tree (T1) - Reduce height & spread to 6m.
1 No. Willow tree (T2) - Pollard back to previous pollard points. Finished branch length 4m.
3 No. Apple trees (T3, T4 & T5) - Reduce height & spread to 3m. 1
1 No. Bay Hedge (H1) - Reduced face and top back to previous level and line.

Location: The Old Malt House Main Road Yapton BN18 0EA

Thank you for your recent notification which I received on 8th October 2020. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal notification until the following item(s) have been received or resolved :-

The sketch plan should include road names and adjoining properties, a North point is also helpful. Please amend accordingly and re submit.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **2nd November 2020** or your notification will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.