

[REDACTED]

From: Richard Hollands [REDACTED]
Sent: 15 May 2020 08:30
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Good morning Julie

Thanks for your response and have agreed a change of description with David Spring yesterday'

The fact is that planning had already been obtained a year or so ago to replace the old Garage and replace with a new one including workshop, storage and a games room [was current reason to amend conditions imposed at that time.]

Then property was sold [old garage still in service] and new application submitted to remove condition not allowing domestic use and adding planning to connect Mayfield House to the Garage.[as directed by Planning Officers towards end of last year.]

The "basic" building structure is as that already permitted therefore had permission to start even a year or so ago. Just to give you a little of the background to the project.

Many thanks

Kind regards

Richard

Grove Design UK

From: Julie Grieves [<mailto:Julie.Grieves@arun.gov.uk>]
Sent: 14 May 2020 09:23
To: Richard Hollands [REDACTED]
Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Dear Richard,

Sorry for the delay in replying. We were seeking advice regarding CIL.

As the garage has been demolished before decision has been granted, we cannot take this floor area into account when calculating the CIL amount. However, you are able to apply for relief and provided you submit the Notice of Commencement by the day before commencement, then you will be granted annexe relief.

I think the description may need to be amended slightly as you cannot have a conversion of a building that is not there but David Spring will be in touch about that.

I hope this has helped,
Julie

Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

Internal: 37448 | External: +44 (0) 1903 737500 x37448 | E-mail: julie.grieves@arun.gov.uk
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From: Richard Hollands [REDACTED]
Sent: 12 May 2020 13:27
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Hello Julie

We had a slight problem on this application and if Arun Planning department had given the correct direction regarding this application in the first place, it would have been sorted much earlier this year but unfortunately we were advised on pre app and a second follow up to submit as Variation of Conditions etc.

To cut a long story short, when it reached decision date, David Spring then realised that it should have been a new application – there was a lot of to and fro between various planning officers and legal team and finally it had to be resubmitted, then Covid -19 added extra time as well.

The heading of this email shows that there was a problem created by the Council.

From the client's side (a) he has his aged disabled parents to care for urgently (b) he had a builder ready to start (c) he also had approved Building Regs including Structural Design (d) builder had contacted builder's merchant under semi lockdown and they agreed this construction came under essential services therefore he could have all materials he needed, (e) most of builder's employees were furloughed except boss and couple of others so was available to start, (f) sheer desperation on part of client due to Arun planning mix-up led him to start the work. In the light of this, CIL forms etc should have been requested and done long ago prior to any works commencement. We did advise planning that work had commenced due to their not getting it right in the first place.

Officer concerned has apologised for the incorrect earlier information causing all the upset / delay, hence didn't want to raise the subject again.

Would very simply appeal to you take the above circumstances into account without delving unnecessarily into them, and show that Arun can operate in a positive way forward and grant exemption of this annex from CIL.

Many thanks

Kind regards

Richard

Grove Design UK

From: Julie Grieves [<mailto:Julie.Grieves@arun.gov.uk>]
Sent: 12 May 2020 12:16
To: Richard Hollands [REDACTED]
Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Afternoon Richard,

Just bear with me. I need to discuss with my colleague who is not back in until this afternoon when I will have finished. As you have demolished the building already, this may pose a problem from a CIL perspective. A person who wishes to benefit from Residential Annexe Relief must submit a claim BEFORE commencement. Demolition is commencement.

I will have a chat with my colleague and get back to you tomorrow

Regards
Julie

Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

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From: Richard Hollands [REDACTED]
Sent: 12 May 2020 11:58
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Hello Julie
Yes it has recently been demolished - have attached photo of rear elevation of garage, have one of front but not in this file.
Kind regards
Richard
Grove Design UK

From: Julie Grieves [<mailto:Julie.Grieves@arun.gov.uk>]
Sent: 12 May 2020 10:39
To: Richard Hollands [REDACTED]
Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Thanks You,

Has the garage been demolished already?

Thanks
Julie

Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

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From: Richard Hollands [REDACTED]
Sent: 12 May 2020 10:37
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Hello Julie

Clients email address is [REDACTED]

Figures I took area calculations on are as follows:-

Existing House GF = 107m²

" " 1stF = 91m²

" Garage = 45m²

Garage sat some 1.5M in front of existing house – new annex has same front elevation line therefore garage totally demolished.

Annex GF = 60m²

" 1stF = 44m² – have measured staircase on GF area measurement only

Haven't got the exact date when client moved into Mayfield House but think was towards end of August 2019 so should satisfy min 6 month use. No doubt client could provide proof of actual date.

Trust this assists

Kind regards

Richard

From: Julie Grieves [<mailto:Julie.Grieves@arun.gov.uk>]
Sent: 12 May 2020 10:10
To: Richard Hollands [REDACTED]
Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Thank you Richard,

Can you confirm the applicants email address please.

I'm trying to work out the measurements. I roughly measured the building with having a GIA of 115sqm. To be able to 'net' off existing use, we must see proof that the building has been in use continuously for 6 months within the last 3 years. If we do not see sufficient proof, the total amount will be calculated on the Liability Notice (although you are applying for relief so should that process be complied with, the amount payable will be zero.

I await your reply.

Many thanks,

Julie

Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

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From: Richard Hollands [REDACTED]
Sent: 12 May 2020 09:35
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Good morning Julie

Thanks for your prompt reply and have now attached both Form 2 and 8 duly completed as requested

Please advise if any area is unclear

Kind regards

Richard

Grove Design UK

From: Julie Grieves [<mailto:Julie.Grieves@arun.gov.uk>]

Sent: 12 May 2020 08:10

To: Richard Hollands [REDACTED]

Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Dear Richard,

Thank you for the completed CIL forms. You have however completed a Form 11 and not a Form 8:Annexe Exemption Form. Any reason for this? I believe if you are constructing an annexe and wish to apply for relief it should be Form 8.

I would suggest forwarding a Form 8 instead and although a Form 2:Assumption of Liability does not have to be sent yet, if you can, forward a completed Form 2 as well.

Kind regards,

Julie

Julie Grieves - | Community Infrastructure Levy Officer (CIL), Planning Department, Directorate of Place, Arun District Council |

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From: Richard Hollands [REDACTED]

Sent: 11 May 2020 17:12

To: David Spring <David.Spring@arun.gov.uk>

Cc: Julie Grieves <Julie.Grieves@arun.gov.uk>

Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Good afternoon David

As requested also copied to Julie Grieves

Have attached copies of both forms regarding CIL for your attention -- trust completed suitably but please advise if amendment / correction required

Many thanks

Kind regards

Richard

Grove Design UK

From: David Spring [<mailto:David.Spring@arun.gov.uk>]

Sent: 07 May 2020 15:27

To: Richard Hollands [REDACTED]

Cc: Julie Grieves <Julie.Grieves@arun.gov.uk>

Subject: RE: Y/111/19/PL - variation of condition application OR a full planning application?

Richard,

I hope you are well.

The report is with 'Planning Decisions' and is being recommended for approval but can you send in the required CIL forms please and apply for an 'annex exemption'?

I've cc'd in the CIL Officer above.

<https://www.arun.gov.uk/cil>

<https://www.arun.gov.uk/download.cfm?doc=docm93ijim4n14944.pdf&ver=15343>

Can we also agree to an ext. of time until 15th May to cater for this?

With regards,

David Spring B.Sc, M.Sc, M.A

Senior Planner (Agency)

Arun District Council, Maltravers Road, Littlehampton, BN17 5LF

Email: David.Spring@arun.gov.uk | DD: 01903 737521

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