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Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF
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From: Amber Willard <Amber.Willard@arun.gov.uk>
Sent: 19 October 2026 15:19
To: Planning.Responses <Planning.Responses@arun.gov.uk>
Subject: FW: WA/98/26/DOC – outstanding enquiries, supporting evidence and basis for determination

Please upload against WA/98/26/DOC as rep letter

Thanks

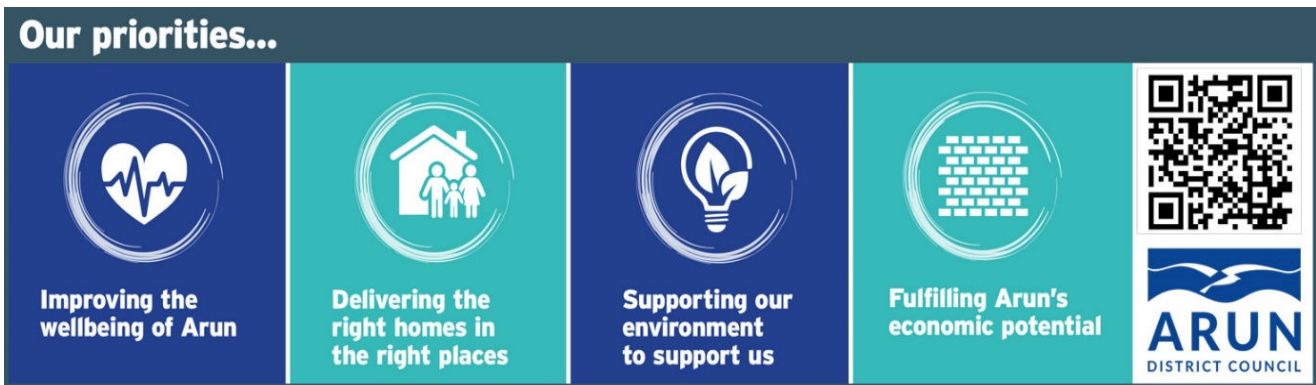
Amber Willard MRTPI
Principal Planning Officer, Planning Department

Tel: 01903 737942
E: amber.willard@arun.gov.uk

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Littlehampton, West Sussex, BN17 5LF
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From: Residents of Walberton - RoW [REDACTED]

Sent: 19 October 2026 15:04

To: Amber Willard <Amber.Willard@arun.gov.uk>; Planning Compliance <Planning.Compliance@arun.gov.uk>; Cllr. Sue Wallsgrove <Cllr.Sue.Wallsgrove@arun.gov.uk>; Jonathan Best <Jonathan.Best@arun.gov.uk>; Mark Warwick <Mark.Warwick@arun.gov.uk>; [REDACTED] Cllr. Mel Penycate <Cllr.Mel.Penycate@arun.gov.uk>; [REDACTED]

Subject: WA/98/26/DOC – outstanding enquiries, supporting evidence and basis for determination

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Dear Officer Willard,

Thank you for your response of 19th October.

This email supplements my comments and today's separate access clarification. Please provide a consolidated response identifying the Council's findings, supporting records and outstanding enquiries.

I acknowledge that further information has been sought from the agent. Your response does not yet establish which requirements and methods governed the reported operations, whether those requirements were satisfied, or how the material discrepancies identified in the proposed CEMP have been resolved.

1. Distinguishing the two Condition 5 requirements

I acknowledge your confirmation that Condition 5 of outline permission WA/2/22/OUT, concerning the general construction CEMP, remains outstanding.

My separate question concerns Condition 5 of reserved-matters approval WA/52/24/RES. This requires an arboricultural report with supporting photographs **before any machinery is introduced to the site or construction work takes place.**

Please provide that report and photographs, identify when they were prepared, and establish whether the report was prepared and the required protection installed before machinery was first introduced.

If the Council does not hold the report, please confirm whether it has been requested. If the requirement was not met, please explain the Council's assessment and proposed response.

For WA/2/22/OUT Condition 5, please explain whether the reported operations engage its requirements and provide the reasoning supporting that assessment. Confirmation that the condition remains outstanding establishes its status but does not resolve compliance.

2. Natural England documents relied upon

You state that licences have been obtained from Natural England. Please identify the documents supporting that statement, including their references, species, holders, issue dates, permitted activity dates and geographical scope.

Please provide copies, including relevant plans and schedules, identify when ADC received them, and explain how they relate to the activities and working areas reported from 13th October.

For any activities engaging outline Condition 15, please establish whether ADC was provided with the documentation required by that condition before those activities began.

My separate verification request to Natural England does not resolve what ADC had received at the relevant time.

3. Response to the ecological concerns already submitted

Please confirm whether Jonathan Best has considered the specific concerns raised in my emails of 14th and 19th October, provide any written advice addressing them, and confirm whether his recommendation of 15th October to discharge Condition 17 remains unchanged.

If further ecological advice is awaited, please identify the outstanding matters, the expected response date and whether determination will await that advice.

4. Outstanding habitat-baseline information

You confirm that information addressing the ecological comments under WA/85/26/DOC remains awaited.

Please identify the habitat baseline currently supporting the Condition 17 assessment and explain whether the awaited information could affect its risk assessment or protection measures. If that information is necessary to resolve those matters, please confirm it will be obtained and assessed before determination.

5. Coordination with Planning Enforcement

I acknowledge your direction to contact Enforcement for updates on its cases. Planning Compliance has already been copied into my representations, but I have not received a substantive response concerning the current site works.

Please arrange direct liaison with the responsible enforcement officer to establish the facts relevant to the applications you are assessing, including the reported access route, works undertaken and relevant information held under ENF/412/25.

Please identify the officer and reference handling the current site-works concerns, confirm what information has been requested from or shared with Enforcement, and explain how findings material to Condition 17 will inform its determination.

If the Council considers that outstanding enforcement enquiries have no bearing on determination, please identify those enquiries and explain that assessment.

Please also answer my outstanding request for the Council's position on further clearance or excavation while the relevant compliance questions are being verified.

6. Evidential basis and outstanding enquiries before determination

These requests concern the Council's duty of reasonable enquiry.

Please identify the precise CEMP revision, drawings and appendices proposed for approval, explain their relationship to the approved P5 layout, and distinguish the operative documents from material that is superseded or provided only as supporting information.

Please place relevant further ecological advice and non-sensitive clarification on the application record before determination, and ensure the decision record addresses the material concerns raised in my representations of 14th and 19th October.

I request that determination is deferred pending completion and consideration of the enquiries necessary to resolve the material Condition 17 issues identified. Please confirm whether that request is accepted.

If the Council considers it can determine the application while any of those enquiries remain outstanding, please identify the unresolved matters and explain, by reference to the evidence relied upon, why further information is unnecessary to determine compliance with Condition 17.

Please provide the consolidated response by Friday 23rd October. Where a requested record is not held, please state this expressly. Where a finding remains outstanding, please identify the action required, responsible officer and expected completion date.

Please register this email on WA/98/26/DOC and the relevant enforcement record, with appropriate cross-references to WA/85/26/DOC and WA/97/26/DOC.

Kind regards,

Martin Downes