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Our Ref: WA/98/16/CLE

Your Ref:

Please ask for:
Miss K Garner
01903 737711 x 37467

20th December 2016

Dear Mr Pollard

Town & Country Planning Act 1990 (as amended)

Town & Country Planning (Development Management Procedure) (England) Order 2015: Article 39

Application for Certificate of Lawfulness for an Existing Use or Building

Development Application for a Lawful Development Certificate for an existing use of land for siting 1No residential mobile home.

Location Cherry Tree Nursery Eastergate Lane Walberton

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Location Plan

Please submit 1 electronic or 3 paper copies of an amended location plan at a scale of 1:1250 or 1:2500 for rural areas to include the access to the site shown within the red edge either from the highway or continuing on from the existing access road. Further details of what must be included on the plan can be found in the National Validation Requirements.

Block Plan

Please submit 1 electronic or 3 paper copies of a block/site plan at a scale of 1:500 or 1:200 with the position of the mobile home clearly indicated on the plan & the plan coloured to match the Location plan. Further details of what must be included on the plan can be found in the National Validation Requirements.

Lidsey Foul Water - Environmental Assessment

The site for this planning application lies within the Lidsey Drainage Catchment Area, please confirm whether your application will involve works which would/did require connection to foul drainage and whether you will/did connect to the existing public mains drainage system. If not and you will/do connect into a septic tank, cesspool or other means of private independent facility, you will need to submit an environmental assessment. Further details of what should be included in the statement can be found in the Local Validation Requirements.

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For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **3rd January 2017**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Karl Roberts', with a long, sweeping horizontal flourish underneath the main text.

Karl Roberts