

T&P Tree Surgery & Landscaping  
14 Farndell Close  
Chichester  
PO19 7HB

Please ask for: Nicola Moore  
Email: [nicola.moore@arun.gov.uk](mailto:nicola.moore@arun.gov.uk)  
Telephone: Ext 37944  
Our Ref: WA/96/21/TC  
Your Ref:  
Date: 5th October 2021

Dear Mr Pointing,

**Town & Country Planning Act 1990 (as amended) s211 Notice**

**Prior Notification of Work to Tree(s) in a Conservation Area**

**Development:** 1 No. Magnolia tree (T1) 2m crown reduction and 10% crown thin and 1 No. Prunus tree (T2) remove any deadwood and reduce all over by 1m within the Walberton Village Conservation area.

**Location:** Amber The Street Walberton BN18 0PH

Thank you for your recent notification which I received on 1st October 2021. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid notification until the following item(s) have been received or resolved :-

Please provide the proposed height and spread measurement of 1 No. Magnolia and 1 No. Prunus. The sketch plan should include at least one named road, a North point is also helpful. Please amend accordingly and re submit.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **19th October 2021** or your notification will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>