



Miss E Harding
Allan B. Matthews Chartered Architect
37 Fore Street
Bovey Tracey
Newton Abbot
TQ13 9AD

Dear Miss Harding

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: WA/92/11/

Your Ref:

Please ask for:
Mrs J Grieves
Technical Support Unit Assistant
10th November 2011

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)

Removal of existing underground fuel tanks, and installation of new underground fuel tanks, repositioning of vent stack and rerouting of associated underground pipework. New forecourt pavings where disturbed.
Shell Fontwell Arundel Road Fontwell

Thank you for your recent application which I received on 7th November 2011. It is being dealt with by Mrs J Grieves who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please submit amended location plans showing any other land owned in blue.

Please submit amended block plans clearly showing the position of the proposed works

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 24th November 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

11/11 - block plan still incomplete email sent.

pmac42