



Mr richard Harfoot
Berberis
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Our Ref: WA/84/19/HH

Your Ref:

**Please ask for:
Sian Eggington
0121 2341390**

Dear

23rd August 2019

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling**

Development To replace overhanging tatty hedge with 5ft wooden fence and driveway gate.
The fence will be set back from the pavement to allow room for climbing plants to
placed against the fence to soften it's appearance.

Location Berberis London Road Fontwell Walberton

Thank you for your recent application which I received on 16th August 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

PDF'S: All plans submitted need to be PDF documents with a scale and scale bar.

Existing Photos: Please submit an existing photograph of the site.

Confirmation required: Please confirm how wide the fence will be

Block Plan: Although the block plan is ok it will need to be a PDF document with a scale on and a annotation of how wide the fence will be. If going across the entire front of the property we have calculated it around 15m please confirm if this is correct.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **6th September 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty

meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC', followed by a period.

Neil Crowther
Group Head of Planning