



Mr Paul Burton
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Our Ref: WA/82/17/T

Your Ref:

**Please ask for:
Zac Denton
01903 737500 x37447**

Dear Mr Paul Burton

18th December 2017

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)**

Development Crown Lift to Oak & Sweet Chestnut trees. Crown reduction to 1No. Oak.

Location Walberton Place Nursing Home Yapton Lane Walberton

Thank you for your recent application which I received on 23rd November 2017. It is being validated by Zac Denton who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm the species and number of the trees you are proposing to perform works to.

Please provide a measurements (in metres) detailing how much you are wishing to life the crowns of the Oak and Sweet Chesnut trees by.

Please provide a measurement (in metres) detailing how much you are wishing to reduce the crown of T16 - Oak by.

For further guidance on making your tree application please click here.

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **1st January 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning