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Arun Civic Centre
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Planning General Enquiries
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Our Ref: WA/78/17/DOC
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Willis

15th November 2017

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Approval of Conditions

Development Application for approval of matters reserved by condition imposed under WA/34/17/PL relating to conditions 3-schedule of materials & finishes, 4-surface water drainage, 5-Construction Management Plan, 10-Arbicultural Method Statement, 11-details of dimensions, materials & construction of existing pier & 12-sample panel of flint walling erected on site.

Location The Red Cottage The Street Walberton

Thank you for your recent application which I received on 8th November 2017. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please provide an Arbicultural Method Statement.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **29th November 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning