



Harvey Sennitt
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Planning & Building Control General Enquiries
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website: www.arun.gov.uk/planning

**Our Ref: WA/76/12/
Your Ref:**

**Please ask for:
Miss K Garner
01903 737500 x 37467**

Dear Mr Sennitt

18th December 2012

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)**

Application for Planning Permission for Works or Extension to a Dwelling

Development Ground floor rear and side extension with roof extension.
Location Spinneys West Walberton Lane Walberton

Thank you for your recent application which I received on 7th December 2012. It is being dealt with by Miss K Garner who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

The fee deposited with your application is incorrect. I suggest it should be £172. This would attract an additional fee of £22. I would be grateful if you would forward a cheque for this amount to me as soon as possible. (Please note that cash can no longer be accepted)

Please submit 1 electronic or 3 paper copies of an amended location plan to include 2 named roads in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of a block/site plan at a scale of 1:500 with the proposals clearly highlighted in accordance with the guidance notes available on our website detailed below (click on National List).

Please submit 1 electronic or 3 paper copies of existing and proposed roof plan in accordance with guidance notes available on our website detailed below (click on National List).

This site falls within the Lidsey Drainage Embargo. Please either confirm the foul water will be connected to mains drainage or submit a full environmental assessment accordingly.

Please provide the above by **1st January 2013**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

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For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal flourish underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration