

Mr Gina Challen
Willow Tree Cottage The Street
Walberton
West Sussex
BN18 0PH

Dear Mr Challen,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: Arboricultural Report

Willow Tree Cottage, The Street

Prepared by: Richard Moore Tree Surgery
Date: 29 July 2026

Background

Richard Moore Tree Surgery has been responsible for the maintenance of the trees at Willow Tree Cottage for approximately ten years. During this period, both the Weeping Willow (*Salix* spp.) and the Beech Tree (*Fagus sylvatica*) have been maintained on a cyclical basis, with pruning undertaken approximately every two years.

The trees are situated immediately adjacent to the public highway on an active bus route. Regular management has therefore been necessary to maintain appropriate clearance, reduce the likelihood of branch failure, and ensure the continued safety of road users, pedestrians and the property.

Tree 1 - Beech Tree (*Fagus sylvatica*)

The Beech Tree has an approximate current height of 10 metres and is in reasonable physiological condition.

Proposed Works:

- * Reduce the overall height by approximately 1 metre.
- * Reduce the lateral canopy spread proportionately to maintain a balanced crown.
- * Remove any minor deadwood encountered during the works.

The proposed reduction is relatively minor and is intended to maintain the tree at an appropriate size for its location adjacent to the highway while preserving its natural form and long-term health.

Tree 2 - Weeping Willow (Salix spp.)

The Weeping Willow has an approximate current height of 6 metres and has historically been managed by pollarding.

Proposed Works:

- * Re-pollard the tree back to its previous established pollard points.

The tree has responded well to previous pollarding cycles over the past decade. Continuing this established management regime will minimise the risk of limb failure, maintain highway clearance and encourage healthy regrowth.

Arboricultural Justification

The proposed works represent routine cyclical tree maintenance rather than significant alteration to the character of the trees. The recommendations are based on over ten years of direct management experience and are considered appropriate due to:

- * The trees' close proximity to the public highway.
- * The presence of a busy bus route directly beneath the canopy.
- * The need to maintain safe highway clearances.
- * The continuation of an established and successful maintenance regime.
- * The desire to retain both trees in a healthy and manageable condition for the long term.

The proposed works accord with good arboricultural practice and are intended to preserve the amenity value of both trees whilst reducing foreseeable risk associated with their location.

Location: Willow Tree Cottage The Street Walberton BN18 0PH

Thank you for your application submitted via the internet on 29th July 2026. It has been downloaded and will be checked for validity by the Technical Support Unit. It has been allocated the reference number **WA/73/26/T**.

Once your application has been checked we will contact you again.

This letter does not confirm validity of the application/documentation submitted.

Yours sincerely



Neil Crowther

Group Head of Planning

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If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

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