

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	25 Oaktree Cottages
Address line 1	Barnham Lane
Address line 2	
Address line 3	
Town/city	Walberton
Postcode	BN18 0AY
Description of site location must be completed if postcode is not known:	
Easting (x)	496437
Northing (y)	105867

Description	
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2. Applicant Details

Title	Mr & Mrs
First name	Chris & Abbey
Surname	Wadey
Company name	
Address line 1	25 Oaktree Cottages, Barnham Lane
Address line 2	
Address line 3	
Town/city	Walberton
Country	

2. Applicant Details

Postcode	BN18 0AY
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

3. Agent Details

Title	Mr
First name	Martin
Surname	Clewlow
Company name	MEC Drawing
Address line 1	16 Masten Crescent
Address line 2	
Address line 3	
Town/city	Gosport
Country	string:GB
Postcode	PO13 9SX
Primary number	07787219128
Secondary number	07787219128
Fax number	
Email	mecdrawing@gmail.com

4. Description of Proposed Works

Please describe the proposed works:

Single storey rear extension and internal alterations

Has the work already been started without consent? ☐ Yes ☒ No

5. Materials

Does the proposed development require any materials to be used? ☐ Yes ☒ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	Painted render masonry construction
Description of proposed materials and finishes:	Painted render to match existing

5. Materials

Windows	
Description of existing materials and finishes (optional):	White uPVC
Description of proposed materials and finishes:	White uPVC to match existing

Doors	
Description of existing materials and finishes (optional):	Mix of white uPVC & boarded timber
Description of proposed materials and finishes:	White uPVC to match existing

Roof	
Description of existing materials and finishes (optional):	Plain concrete tiles to main roof with built up flat roof element over side extension
Description of proposed materials and finishes:	Plain concrete tiles to match existing

Boundary treatments (e.g. fences, walls)	
Description of existing materials and finishes (optional):	Close boarded fencing
Description of proposed materials and finishes:	Existing boundaries to remain as is

Vehicle access and hard standing	
Description of existing materials and finishes (optional):	N/A
Description of proposed materials and finishes:	N/A

Lighting	
Description of existing materials and finishes (optional):	N/A
Description of proposed materials and finishes:	N/A

Other type of material (e.g. guttering) Rainwater Goods	
Description of existing materials and finishes (optional):	Black uPVC gutters & downpipes
Description of proposed materials and finishes:	Black uPVC gutters & downpipes to match existing

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

25 Oak Tree Cott's PL-Dwg 1 Exist Gnd-1st-Elevs & S Loc
25 Oak Tree Cott's PL-Dwg 2 Prop Gnd-1st-Roof-Elevs & B Plan
MC053 Des-Acc Statement

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

6. Trees and Hedges

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☐ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☐ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes ☐ No

8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☐ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mr
First name	Adrian
Surname	Wilgoss
Reference	Meeting at Site Address

Date (Must be pre-application submission)

30/08/2019

Details of the pre-application advice received

Following a meeting with the applicants at the property, a verbal agreement was given from Mr Adrian Wilgoss, Head of Housing Improvements & Repairs to undergo the proposed extension to meet the needs of family space, as well as maintaining and improving the property. This verbal agreement was later confirmed in email correspondence.

Mr Wilgoss & Mr Dan Carpenter (also present), informed Mr and Mrs Wadey that they were unsure if the extension could be constructed under permitted development or if it required planning approval. Therefore it was suggested that an application was submitted to satisfy this requirement, prior to permission to carry out the works being given.

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

11. Authority Employee/Member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant of any part of the land or building to which this application relates.**

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990**

Owner/Agricultural Tenant

Name of Owner/Agricultural Tenant	Arun District Council
Number	
Suffix	
House Name	Arun Civic Centre
Address line 1	Maltravers Road
Address line 2	
Town/city	Littlehampton
Postcode	BN17 5LF
Date notice served (DD/MM/YYYY)	24/01/2020

Person role

- ☐ The applicant
☐ The agent

Title	Mr
First name	Martin
Surname	Clewlow
Declaration date (DD/MM/YYYY)	24/01/2020

☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application) 24/01/2020