

Mr Richard Moore
Oak Trees
Bilsham Lane
Yapton
BN18 0JY

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: WA/66/21/TC
Your Ref:
Date: 6th July 2021

Dear Mr Moore,

Town & Country Planning Act 1990 (as amended) s211 Notice

Prior Notification of Work to Tree(s) in a Conservation Area

Development: Crown reduction of 1 No. Silver Birch tree by 1 metre within the Walberton Village Conservation area.

Location: Willow Tree Cottages The Street Walberton BN18 0DH

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the notification as valid until the following matters are resolved:-

As the proposed works are a crown reduction, please also provide the proposed spread measurement in metres.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **20th July 2021**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely



Neil Crowther

Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www.arun.gov.uk/planning> and click into Local Planning Application Finder.