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Planning General Enquiries
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e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: WA/65/17/HH

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

10th October 2017

Dear Mr Eitel

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Householder Planning Permission**

Development Enlargement of 2 No. dormer windows on south elevation, addition of 1 No. 'Velux' style rooflight on south elevation, addition of 2 No. dormer windows on north elevation & replacement windows & external doors. This application affects the character & appearance of the Walberton Green Conservation Area.

Location Bramble Cottage West Walberton Lane Walberton

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Please confirm the total amount of windows and doors being replaced.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **24th October 2017**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

Neil Crowther

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