



Stride & Son
Southdown House
St Johns Street
Chichester
West Sussex
PO19 1XQ

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: WA/62/12/CLE
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Sir/Madam

29th October 2012

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2010 (as amended) - Article 35
Application for Lawful Development Certificate for an Existing Use or Operation or Activity including those in breach of a planning condition.

Development Application for a Lawful Development for an Existing aggregate business
Location Ashogle & Brookview Nursery Eastergate Lane Walberton

Thank you for your recent application which I received on 18th October 2012. It is being dealt with by Mrs D Johnson who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please submit 1 electronic or 3 paper copies of a location plan in accordance with the guidance notes available on our website detailed below (click on National List). Please provide two named roads.

Please submit 1 electronic or 3 paper copies of a block/site plan in accordance with the guidance notes available on our website detailed below (click on National List). Please provide one named road.

Please submit 1 electronic or 3 paper copies of a Planning Statement in accordance with the guidance notes available on our website detailed below (click on Local List). *05-11-12*

Please provide the above by **12th November 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website: <http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

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