ARUN
DISTRICT COUNCIL

For official use only
Application No: WA/62/07
Date received 7/6/07

Town and Country Planning Act 1990

Application for Planning Permission

It is important that you read the Notes prepared for the Guidance of Applicants
6 copies of this form required, together with plans, Design and Access Statements (where necessary) and appropriate fee.

1. Applicant (in BLOCK letters)

Name RIVERWOOD CONFERENCE
Address CENTRE
C/O AGENT
Tel. No:
E-mail Address

Agent (if any) to whom correspondence should be sent

Name ANTHONY GREENWOOD ASSOC LTD
Address 94 THE STREET
ROSTHERN W.SX RH12 3NJ
Tel. No: [redacted]
E-mail Address

2. **Type of application** (See Note 2)

State Yes or No

(a) Full planning permission (including changes of use) YES

(b) Outline planning permission NO
If Yes, please indicate which of the following form part of your application:
a) Layout Yes / No
b) Scale Yes / No
c) Appearance Yes / No
d) Access Yes / No
e) Landscaping Yes / No
Please see Note 2b for details of the basic level of information required on outline application even if layout scale and access are reserved.

(c) Approval of reserved matters following the grant of an outline permission NO
If Yes, please state the number of the outline permission and describe those matters which form part of your application:
a) Layout Yes / No
b) Scale Yes / No
c) Appearance Yes / No
d) Access Yes / No
e) Landscaping Yes / No

(d) Permission for continuance of use without compliance with a condition imposed on a planning permission NO
If Yes, please state the number of the planning permission and the condition number:
a) Planning permission number .....
b) Condition number .....

3. (a) Full **address or location** of the land to which this application relates.
RIVERWOOD CONFERENCE CENTRE
YAPTON LANE, WALBERTON

(b) State whether applicant owns or controls any adjoining buildings

State Yes or No

If Yes, this land must be edged blue on the location plan. NO

(c) Area of site 0.57 hectares / ~~sq. metres*~~.

*Dimensions of the application site and distances from new buildings to boundaries must be clearly indicated on plans in metres.

(d) Description of the proposed development
CHANGE OF USE OF EXISTING WA/62/07/ TO PROVIDE ADDITIONAL GUEST IN CONNECTION WITH CONFER
Conversion of existing garage and store to provide additional guest bedroom accommodation in connection with conference use.
(if residential development, state number of units proposed and type)
6 NO. BEDROOMS

P.T.O.

CP1

(e) State whether the proposal involves:

	State Yes or No
(i) New building(s) structure(s)	NO
(ii) Alteration or extension of existing building(s)	YES
(iii) Change of use only	YES
(iv) Construction of a new vehicular access to an highway	NO
(iv) Construction of a new pedestrian access to an highway	NO
(v) Alteration of an existing vehicular access to an highway	NO
(v) Alteration of an existing pedestrian access to an highway	NO
(vi) Closure of existing access	NO
(vii) A Building of Special Architectural or historical interest or demolition within a Conservation Area. If Yes, a separate application for **Listed Building Consent** or **Conservation Area Consent** may be necessary.	NO
(viii) Any public Right of Way existing within the site.	NO

4. Particulars of Use of Building:

State (a) Present Use V. ACANT

(b) If vacant, the last use GARAGE / STORE.

5. Additional Information (See Note 5)

	State Yes or No
(a) Is the application for industrial, office, warehousing, storage, shopping, commercial purposes or places of public assembly? If yes, complete part 2 of form CP1. Is the application accompanied by an Industrial Development Certificate?	NO NO.
(b) Is the application for the winning or working of minerals? If yes, complete part 4 of form CP1.	NO.
(c) Is the application for an agricutural dwelling or building? If yes, complete part 6 of form CP1.	NO.
(d) Does the proposed development involve the demolition of any residential units?	NO
If yes, how many units? Please indicate their positions on plans.	NO.
(e) Does the proposed development involve the felling of trees? If yes, please indicate their positions on plans.	NO.
(f) Is this an application for joint development, i.e. where the local planning authority has an interest in the development?	NO
If yes, please specify interest:	

(g) (i) How will surface water be disposed of? SOAKAWAYS

(ii) How will foul sewage be disposed of? MAINS DRAINAGE

6. Plans (See Note 6) **NB** 6 sets of drawings required.

List of drawings and plans submitted - indicate Drawing Numbers and Scales.

7. Fees (See Note 7) 07/3259/1 PLANS/ ELEVATIONS 1:100 BLOCK PLAN 1:500
If a fee is submitted, please give the amount £ 265 = SITE LOCATION 1:1250

8. It is important that this application is signed and dated:

Signed [redacted] Date 31.05.07

on behalf of RIVERWOOD CONFERENCE CENTRE (insert applicant's name if signed by an agent)

Certificate Under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995

NB A signed Certificate **must** accompany this application (See Note on Certificates)
If the applicant is the sole owner (a) the following certificate should be completed and signed.

Certificate A

(a) 'Owner' means a person having a freehold interest or a tenancy the unexpired term of which was not less than 7 years.

I hereby certify that:

1. No person other than the applicant was an owner (a) of any part of the land to which the application relates on the day 21 days before the date of the accompanying application.

*2. None of the land to which the land to which the application relates is, or is part of, an agricultural holding.

*3. ~~*I have~~ The applicant has given the requisite notice to ~~every person~~ other than *myself / himself

who on the day 21 days ~~before~~ the date of application was a tenant of any agricultural holding any part of which was comprised in the land to which the application relates, viz:-

Name of Tenant	~~Address at which Notice was served~~	~~Date on which Notice was served~~

*Delete where inappropriate

DATA PROTECTION

The information contained in this form will be used by Arun District Council for the purposes indicated and will be further used or transferred to other organisations or individuals, **only** as the law permits.

Signed [redacted]

On behalf of RIVERWOOD CONFERENCE CENTRE.

Date 31.05.07

008.09.06 (V.1)