



Mr Kenny Foxwell
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Our Ref: WA/4/19/HH

Your Ref:

**Please ask for:
Sian Eggington
0121 2341390**

Dear Mr Foxwell

1st February 2019

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling**

Development Retrospective approval for variations to approved (ref.WA/22/07/) detached garage / store to form detached garage / annexe.

Location Ashogle Eastergate Lane Walberton

Thank you for your recent application which I received on 29th January 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan

Please submit 1 electronic or 3 paper copies of a block/site plan which includes all dimensions from the outbuilding to the site boundaries. Further details of what must be included on the plan can be found in the National Validation Requirements.

Ancillary: Please confirm in writing whether the proposal is ancillary to the main dwelling or to be used as a separate unit.

Description: Please provide a description of the actual works taking place such as: Single storey detached outbuilding to be used as a(fill appropriately)

Approved Plan: Please label the approved plan as approved on the actual plan rather than as the saved file name.

Lidsey Foul Water - Environmental Assessment Statement

The planning application is for proposed development with the Lidsey foul water treatment catchment area and an Environmental Assessment Statement is required in accordance with Local Validation Requirements.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **15th February 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely



Neil Crowther
Group Head of Planning