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Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



Our priorities...

 Improving the wellbeing of Arun	 Delivering the right homes in the right places	 Supporting our environment to support us	 Fulfilling Arun's economic potential	 
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From: Sarah Pearce [REDACTED]
Sent: 07 August 2025 12:05
To: Harry Chalk <Harry.Chalk@arun.gov.uk>
Cc: Tim Pearce [REDACTED]
Subject: Re: Acknowledgement for WA/44/25/PL

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Hi Harry,

While the extension is not preferable we do however agree to the 4 weeks as suggested.

Please keep us up to date with any queries that may arise during this time so that we can address them promptly.

Thank you and Kind Regards

Sarah Pearce

On Thu, 7 Aug 2025, 11:55 Harry Chalk, <Harry.Chalk@arun.gov.uk> wrote:

Good morning, Sarah,

Unfortunately, we have still had no formal response from our engineers. I have been advised to request an Extension of time of 4 weeks whilst we await these comments. This would mean an extension of time until 08/09/25.

I appreciate this is not preferable, but the delays for these responses are out of my control and I can only apologise for the situation at this time.

Could you advise whether you are willing to agree to this extension?

Kind regards,

Harry Chalk, MSc

Senior Planning Officer, Development Management

T: 01903 737577

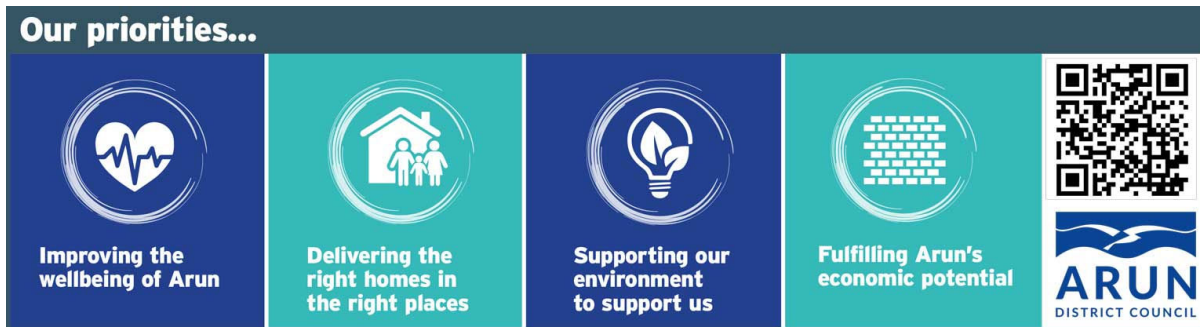
E: harry.chalk@arun.gov.uk

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From: Harry Chalk
Sent: 31 July 2025 12:42
To: Sarah Pearce [REDACTED]
Cc: Tim Pearce [REDACTED]
Subject: RE: Acknowledgement for WA/44/25/PL

Dear Sarah,

Unfortunately, not. We are experiencing significant delays with our drainage engineer responses and until we receive comments, it is difficult to know if a further response from yourselves would be necessary, or to provide assurance that we would be willing to accept any further information as this would be contingent on the nature of their comments. I.e. if they were to come back and suggest the scheme was wholly unacceptable then it is unlikely we would seek amendments under this application. On the flipside, however, if they only required some minor tweaks then we do tend to seek these to avoid the need for a further application.

I am cognisant of the previous application and I understand you have sought to address the comments raised previously, so hopefully these matters have now been addressed to the satisfaction of the ADC Engineers, and we can proceed to a positive determination once they respond.

I will keep you updated on the drainage matters when I hear more, but I am unable to provide you with a timeline for the receipt of their comments at this time.

Kind regards,

Harry Chalk, MSc

Senior Planning Officer, Development Management

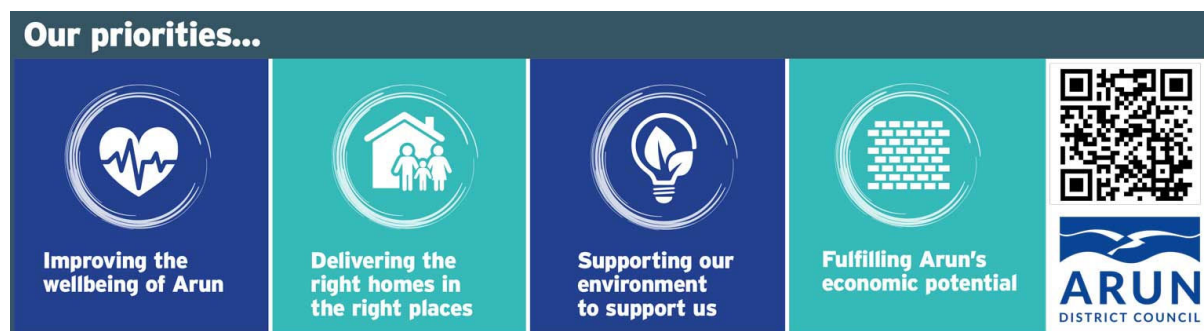
T: 01903 737577

E: harry.chalk@arun.gov.uk

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From: Sarah Pearce [REDACTED]
Sent: 31 July 2025 10:50
To: Harry Chalk <Harry.Chalk@arun.gov.uk>
Cc: Tim Pearce [REDACTED]
Subject: Re: Acknowledgement for WA/44/25/PL

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Dear Harry,

Thank you for your email. I see the points you've raised and understand they will be addressed in due course.

As we are now getting close to the decision date, with just over a week remaining, I wanted to check whether you have received any feedback from your drainage engineer. If there are any concerns or issues, we would really appreciate having the opportunity to address them this time before a decision is made.

Please do let us know if there's any update.

Kind regards,

Sarah Pearce

On Thu, 31 Jul 2025, 09:35 Harry Chalk, <Harry.Chalk@arun.gov.uk> wrote:

Dear Sarah,

Apologies for the quick follow-up. It appears we will require finalised details of the locations etc. of the ecological enhancements proposed and that this will need to be dealt with via condition. I suspect we can deal with the amended locations of the Bird Boxes and additional bat box at the condition stage rather than seeking these revisions now.

Please disregard my prior request on this matter.

Kind regards,

Harry Chalk, MSc

Senior Planning Officer, Development Management

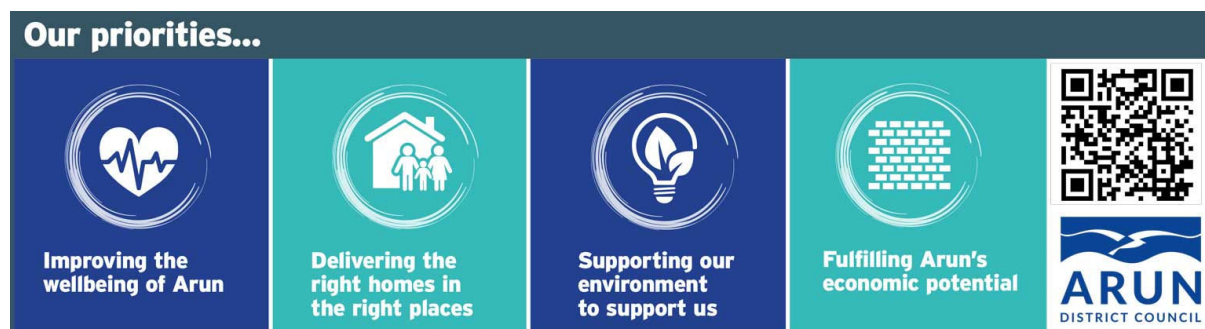
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From: Harry Chalk

Sent: 31 July 2025 09:01

To: 'Sarah Pearce' [REDACTED]

Cc: 'Tim Pearce' [REDACTED]

Subject: RE: Acknowledgement for WA/44/25/PL

Dear Sarah,

We have received advice from the Council's Ecologist concerning the proposed location of the sparrow boxes on the north-east side of the building and advising that a bat box would be a welcomed addition. Please see the below comments.

'The nest boxes are located on the northwest of the house I advise relocating to the northeast to prevent the boxes overheating. Installing a bat box or tube on the building (facing west or northwest), would also be welcome.'

Would you be amenable to providing a minor amendment the submitted Preliminary Ecological Appraisal, specifically 'Figure 2: Proposal and Mitigation Plan' within this document to account for this advice?

Kind regards,

Harry Chalk, MSc

Senior Planning Officer, Development Management

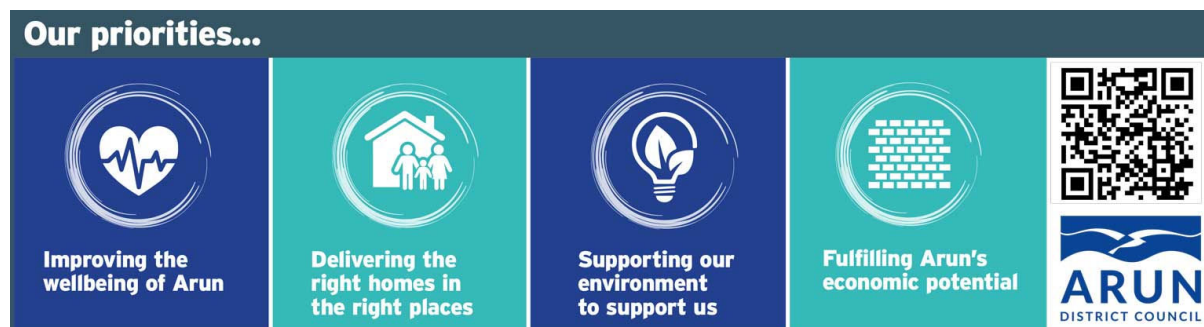
T: 01903 737577

E: harry.chalk@arun.gov.uk

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From: Harry Chalk
Sent: 02 July 2025 08:22
To: Sarah Pearce [REDACTED]
Cc: Tim Pearce [REDACTED]
Subject: RE: Acknowledgement for WA/44/25/PL

Dear Sarah,

Thank you for clarifying.

Kind regards,

Harry Chalk, MSc

Senior Planning Officer, Development Management

T: 01903 737577

E: harry.chalk@arun.gov.uk

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From: Sarah Pearce [REDACTED]
Sent: 01 July 2025 17:44
To: Harry Chalk <Harry.Chalk@arun.gov.uk>
Cc: Tim Pearce [REDACTED]
Subject: Re: Acknowledgement for WA/44/25/PL

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Dear Harry,

Thank you for your email and for confirming your access to Hannah's previous report. It's helpful to know you'll be able to continue from her previous position and consult with her as needed.

In response to your query regarding any alterations to the proposed scheme beyond the revised and additional drainage details, I can confirm the following:

A protection barrier will be installed around the new tree located by the storage area.

The tree situated near the concrete area is to be removed.

The drainage pipe to the ditch has been relocated to avoid proximity to any trees and their root systems.

These adjustments were made in light of the Tree Officer's previous comments and have informed the revised drainage layout.

Please do let me know if you require any further clarification, and we'll be happy to assist. We appreciate your reply and look forward to any updates from the Engineers in due course.

Kind regards

Sarah Pearce

On Tue, 1 Jul 2025, 10:46 Harry Chalk, <Harry.Chalk@arun.gov.uk> wrote:

Hi both,

I have access to Hannah's previous report so will be able to pick up on her previous position from that. I am also a close co-worker of Hannah's and can discuss as required.

I understand the main concern was drainage details previously. I cannot instruct the Engineers to expedite the checking on the application, so we will proceed as normal when determining the application. I appreciate delays with our engineers' responses can be frustrating for all parties, but hopefully, review of the engineer's prior comments and the submission of further expert details to address them has resolved the matters. I will keep you informed of any update we receive from the Engineer's in due course.

For clarity, have there been any other alterations to the proposed scheme besides the revised and additional drainage details? I.e. tree constraints etc? I understand the Tree Officer had some comments after the withdrawal which you should have been forwarded and that these may have influenced any revised drainage details.

Kind regards,

Harry Chalk, MSc

Senior Planning Officer, Development Management

T: 01903 737577

E: harry.chalk@arun.gov.uk

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From: Sarah Pearce [REDACTED]
Sent: 18 June 2025 20:32
To: Harry Chalk <Harry.Chalk@arun.gov.uk>
Cc: Tim Pearce [REDACTED]
Subject: Acknowledgement for WA/44/25/PL

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Dear Harry,

I hope you're well.

I'm writing to you regarding the resubmission of our planning application, having addressed the issues previously raised by the drainage engineer.

Hopefully, Hannah has handed over all the relevant details from the earlier submission. At the time, she advised: "I can advise I have not identified anything of significant concern at this stage, and subject to no objection from drainage, we will be approving the application."

We would be very grateful if you could request that the drainage engineer reviews the updated drainage details early in the process and provides their comments in a timely manner. This would give us the opportunity to respond promptly should any further concerns arise and help avoid further delays.

Thank you very much for your assistance, and please let me know if there's anything else you need from us at this stage.

Kind regards,

Sarah Pearce

On Wed, 18 Jun 2025, 09:33 , <planning.responses@arun.gov.uk> wrote:

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