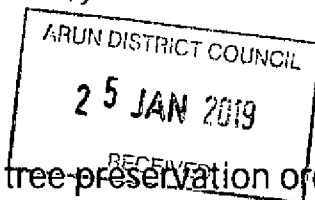




**PLANNING
PORTAL**

If you would rather make this application online, you can do so on our website:
<https://www.planningportal.co.uk/apply>



WA13/19 TT

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form.

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Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
www.arun.gov.uk

Publishing of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

When printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:				First name:			
Last name:							
Company (optional):	WALBERTON PARK MANAGEMENT CO. LTD.						
Unit:		House number:		House suffix:			
House name:	WALBERTON PARK						
Address 1:	WALBERTON						
Address 2:							
Address 3:							
Town:	ARUNDEL						
County:	WEST SUSSEX						
Country:							
Postcode:	BN18 0PJ						

2. Agent Name and Address

Title:				First name:			
Last name:	RODWELL						
Company (optional):	BEECHDOWN ARBORETCULTURE LTD						
Unit:		House number:		House suffix:			
House name:	CLUB COTTAGE						
Address 1:	TOP ROAD						
Address 2:	SLINDON						
Address 3:							
Town:	ARUNDEL						
County:	WEST SUSSEX						
Country:							
Postcode:	BN18 0RP						

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:		House number:		House suffix:	
House name:					
Address 1:					
Address 2:					
Address 3:					
Town:					
County:					
Postcode (if known):					

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☐ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

Telephone numbers			Extension number:
Country code:	National number:		
Country code:	Mobile number (optional):		
Country code:	Fax number (optional):		
Email address (optional):			

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☒ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

TPO/WA/1/86

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

MAGNOLIA (T3) - SHORTEN TIPS OF SELECTED ASCENDING STEMS AND LATERAL BRANCHES (BY UP TO 3m) TO REDUCE CROWN HEIGHT AND VOLUME BUT RETAIN AS MUCH OF THE NATURAL FORM AS POSSIBLE; REPLACE NON-INVASIVE BRACE.
ASH (T4) - DISMANTLE AND FELL TO GROUND LEVEL.

Reasons:

MAGNOLIA (T3) - TO REDUCE RISK OF FAILURE FROM WEAK, DECAYING FORK.

ASH (T4) - EXTENSIVE ASH DIEBACK SYMPTOMS IDENTIFIED.

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☒ Yes ☐ No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☒ No
If YES, you are required to provide for:
Subsidence
A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☒ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

T3 + T4 HIGHLIGHTED ON TREE SURVEY SCHEDULE AND TREE SURVEY MAP PREPARED BY WIGEL FRAGS DIP. ARB. (RFS)

9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "relating to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? ☐ Yes ☒ No
With respect to the authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

10. Application For Tree works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)



For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out



For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?



11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Date (DD/MM/YYYY):

21.01.2019

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

Tree Survey Report

**Walberton Park
The Street
Walberton
Arundel
BN18 0PJ**

1.0 Introduction

- 1.1 Date of inspection: 9th September 2018
Completed by: Nigel Fagg Dip. Arb.(RFS), ND Arb., M.Arbor.A., Cert. Ed., Tech. IOSH
- 1.2 Trees and shrubs are living organisms, the health, condition and safety of which can change rapidly. Trees should be checked on a regular basis, preferably at least once a year; conclusions and recommendations in this report are valid for a period of 1 year. This period of validity may be reduced in the event of any change in conditions in proximity to the tree or after severe weather events.
- 1.3 Trees protected by a tree preservation order (TPO) should not be worked on without first gaining any necessary permission. If trees are within a conservation area it is necessary to provide six weeks notice of the intended works to the local planning authority.

2.0 Brief

- 2.1 I have been instructed by Mr D Dalton of Hobdens Property Management Ltd:
- to complete an appraisal of trees at Walberton Park;
 - provide tree management recommendations where works are deemed necessary to maintain the safety of residents and visitors.

3.0 Site survey

- 3.1 A 'walkover' survey was completed in the company of Mr Dalton.

4.0 Management recommendations

- 4.1 A tree schedule is attached (Appendix 1) with recommendations relating to individual trees. The locations of trees listed in the schedule are shown on the tree survey plan *Walberton Park Tree Survey Map* dated 22/10/2018.

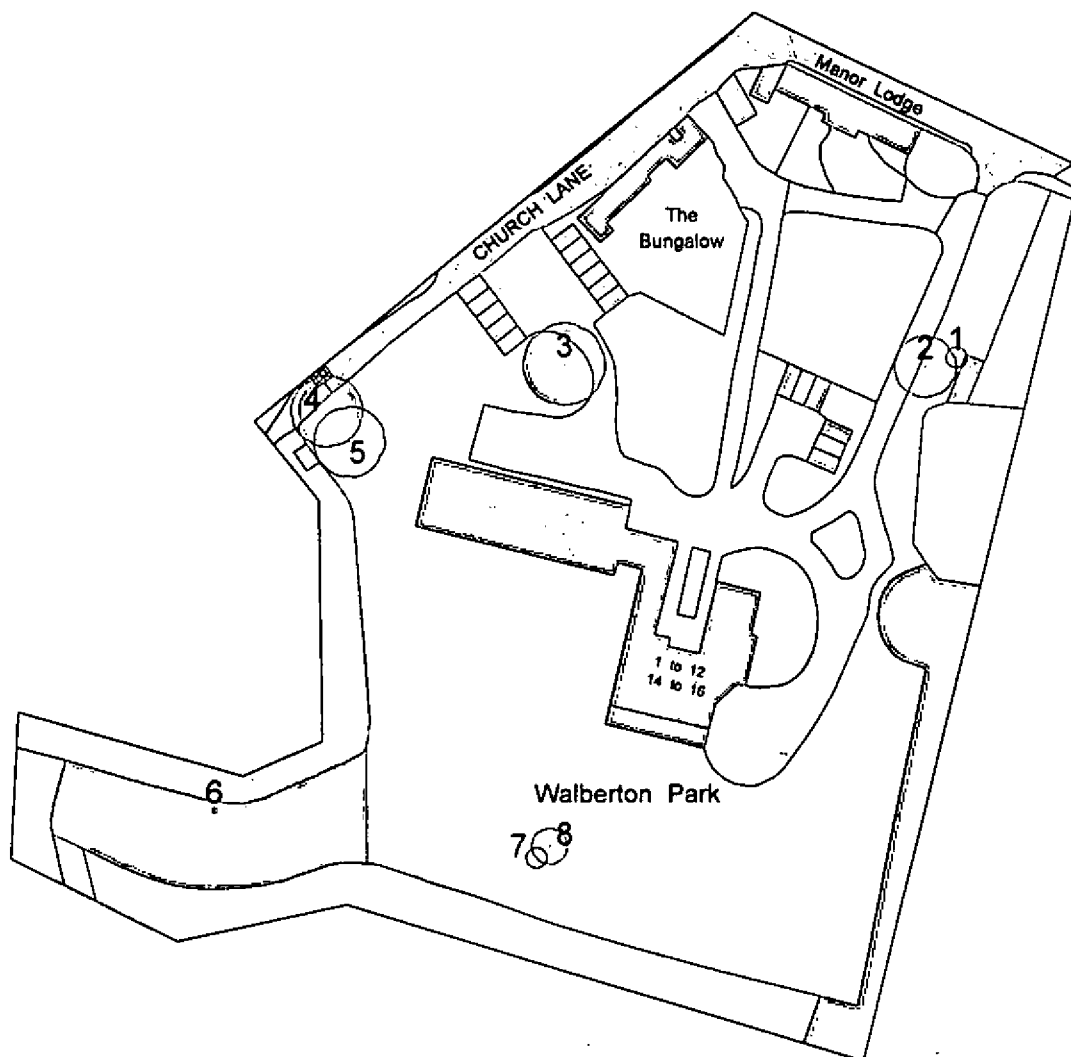


Nigel Fagg Dip. Arb.(RFS), ND Arb., M.Arbor.A., Cert. Ed., Tech. IOSH
22nd October 2018

Tree Survey Schedule
Walberton Park
BN18 0PJ

Tree No.	Common Name	No. of Stems	Height (m)	Stem Diam. Class	Spread (m)	Maturity	Condition					Comments	Recommendations
							Overall	Crown	Leaf/Buds	Stem	Base		
1	Common Ash	1	11	Medium	4	Dead	Poor	Major dead wood; Minor dead wood	All dead / absent	No visual defect	No visual defects	Dead tree overhanging adjacent roof.	Fell to ground level. Also prune adjacent Lime to provide 1m clearance from roof.
2	Norway Maple	1	15	Medium	12	Mature	Fair	Minor dead wood; Major dead wood	Normal	No visual defect	No visual defects		Remove major dead wood
3	Magnolia	2	13	Large	16	Over Mature	Fair	No visual defects; Cable brace present	Normal	Weak fork; Bifurcated; Fungus or decay	No visual defects	Decay in fork at base; old cobra cable between stems at 5m.	Reduce height to approx 2.5m above cable; shorten side growth; assess strength of remaining stems; if remaining stems are self supporting remove cable; if not, provide new cable.
4	Common Ash	13	24	Large	14	Mature	Poor	Minor dead wood; Major dead wood	50% dead / absent	Leaning	No visual defects	Extensive Ash dieback symptoms; leans over church lych gate.	Fell to ground level.
5	Common Ash	2	25	Extra Large	14	Mature	Poor	Apical die back; Minor dead wood; Major dead wood; Cavities	25% dead / absent	Bifurcated; Cavities; Jagged wound; Fungus or decay	No visual defects	Ash dieback; Inonotus hispidus fungal fruiting bodies on main stem at 15m; leans to east.	Re-inspect annually to assess progression of dieback disease & Inonotus hollowing.
6	Silver Birch	1	11	Small	1	Dead	Poor	Major dead wood; Minor dead wood	All dead / absent	Fungus or decay; Ivy covered	Fungus or decay		Fell to ground level.
7	Common Oak	1	7	Small	4	Semi-mature	Good	Low hanging branches	Normal	No visual defect	No visual defects		Raise low canopy to 2m above ground.
8	Common Horse Chestnut	1	7	Small	7	Semi-mature	Good	Low hanging branches	Insect / caterpillar attack	No visual defect	No visual defects		Raise low canopy to 2m above ground.

Nigel Fagg, Arboricultural Consultant,
20 Cumberland Avenue, Guildford, GU2 9RQ
tel. 01483 870585, email: n.fagg@ntlworld.com



Legend

-  Site Boundary
-  Tree with Identification Number

Tree Survey Map

Walberton Park
Walberton, BN18 0PJ

Nigel Fagg, Arboricultural Consultant
tel. 01483 870575; email: n.fagg@ntlworld.com

SCALE : 1 : 1000 on A3
DATE : 22/10/2018

MAP FILE REFERENCE :
Walberton Park 2018

For free distribution 1 tree position per acre map, copies of this map are not
© Nigel Fagg and others 2018. All rights reserved. Survey 10000000



