
FW: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

From Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Date Mon 20/07/2026 15:40
To Planning.Responses <Planning.Responses@arun.gov.uk>

 1 attachment (4 MB)
ENGROSSMENT Deed of Variation - Avisford Grange.pdf;

To upload. Draft S106.

Thanks,

Kathryn Welch
Senior Planning Officer, Planning Department

Please note: My working hours are currently split between Development Management and ADC Engineers, which may result in extended response times. **Development Management:** Tuesdays and Thursdays **ADC Engineers:** Mondays, Wednesdays, and Fridays

T: 01903 737789

E: kathryn.welch@arun.gov.uk

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Littlehampton, West Sussex, BN17 5LF
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From: James Felton <James.Felton@arun.gov.uk>
Sent: 24 June 2026 13:30
To: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Subject: FW: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

Hi Kathryn,
Hope you're well and bearing up ok in this heat?
Just a quick one to let you know that this deed has been agreed and the developer's solicitors are going to produce engrossments for the parties to sign.
I'll keep you posted but all being well this one should be boxed off soon and if you can arrange for a copy of the attached to be put on the planning register that would be appreciated.
Best
James
Kind Regards
James

James Felton | *Locum Solicitor*
Legal Services
ARUN DISTRICT COUNCIL
E: james.felton@arun.gov.uk

From: Hannah Roge [REDACTED]
Sent: Tuesday, June 23, 2026 3:32:45 PM
To: James Felton <James.Felton@arun.gov.uk>
Cc: Kayleigh Chapma [REDACTED]
Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

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Thanks James.

Please find attached the engrossment version for your approval. Once approved, we will circulate for signing.

In the meantime, please can you provide the Council's bank details so we can arrange payment of your legal fees?

Kind regards
Hannah

Hannah Rogers
Associate
for Gateley Legal

t: [REDACTED]

m: [REDACTED]

[REDACTED]

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From: James Felton <James.Felton@arun.gov.uk>
Sent: 23 June 2026 15:16
To: Hannah Roge [REDACTED]
Cc: Kayleigh Chapma [REDACTED]
Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

Hi Hannah - thanks and our fees will be £600. ADC will require hard copies of the deed with wet ink signatures on them and fees paid on completion too.

Best

Kind Regards

James

James Felton | Locum Solicitor
Legal Services
ARUN DISTRICT COUNCIL
E: james.felton@arun.gov.uk

From: Hannah Roger [REDACTED]
Sent: Tuesday, June 23, 2026 1:28:55 PM
To: James Felton <James.Felton@arun.gov.uk>
Cc: Kayleigh Chapma [REDACTED]
Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

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Hi James,

It would be great if we could get engrossments issued asap this week – Please could you confirm your costs for Clause 5?

Please could you also confirm your sealing requirements/arrangements?

Kind regards
Hannah

Hannah Rogers
Associate
for Gateley Legal



|

||

From: Kayleigh Chapman
Sent: 16 June 2026 15:20
To: 'James Felton' <James.Felton@arun.gov.uk>; Hannah Roge [REDACTED]
Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

Hi James,
PoA now attached
Kind regards

Kayleigh Chapman
Senior Associate
for Gateley Legal



|

||

From: Kayleigh Chapman

Sent: 16 June 2026 15:13

To: 'James Felton' <James.Felton@arun.gov.uk>; Hannah Roger [REDACTED]

Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

Hi James,

I have reviewed and tidied up the draft – please can you confirm your costs for Clause 5? I have requested the PoA from Natwest.

Once you have confirmed the costs position I will produce a PDF engrossment for your records.

Please could you confirm your sealing requirements/arrangements?

Kind regards

Kayleigh

Kayleigh Chapman

Senior Associate

for Gateley Legal

||

From: James Felton <James.Felton@arun.gov.uk>

Sent: 13 June 2026 16:37

To: Kayleigh Chapman [REDACTED] Hannah Rogers [REDACTED]

Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

Hi Kayleigh - thanks for this and the deed is fine other than a couple of minor amendments that are shown as tracked changes on the attached draft and which hope aren't controversial.

Best
Kind Regards
James

James Felton | *Locum Solicitor*
Legal Services
ARUN DISTRICT COUNCIL
E: james.felton@arun.gov.uk

From: Kayleigh Chapma [REDACTED]
Sent: Wednesday, June 10, 2026 8:05:21 AM
To: James Felton <James.Felton@arun.gov.uk>; Hannah Roger [REDACTED]
Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

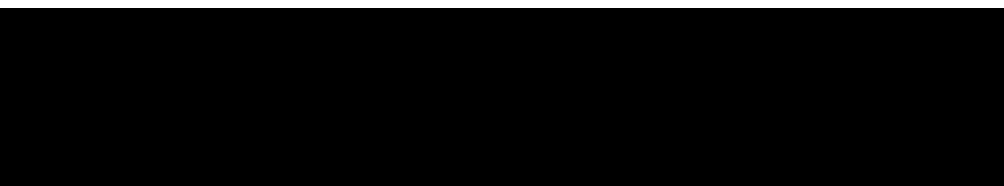
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Hi James,

Have you had anything from the PC's solicitors? Do you have any questions on the draft?

Kind regards

Kayleigh Chapman
Senior Associate
for Gateley Legal



||

From: James Felton <James.Felton@arun.gov.uk>
Sent: 08 June 2026 08:54
To: Hannah Roger [REDACTED]

Cc: Kayleigh Chapma [REDACTED]
Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

Hi Hannah,
Many thanks for this and will come back shortly.
Best
James
Kind Regards
James

James Felton | *Locum Solicitor*
Legal Services
ARUN DISTRICT COUNCIL
E: james.felton@arun.gov.uk

From: Hannah Roger [REDACTED]
Sent: Tuesday, May 26, 2026 7:22:41 AM
To: James Felton <James.Felton@arun.gov.uk>
Cc: Kayleigh Chapma [REDACTED]
Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

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I'm using Mimecast to share large files with you. Please see the attached instructions.

Hi James,

Please find attached the original S106 Agreement and previous Deeds of Variation along with the title information.

I have been liaising with Jon Rogers & Paige Reed [REDACTED] of GWCA Solicitors who act for the Parish Council.

I look forward to hearing from you.

Kind regards
Hannah

Hannah Rogers
Associate
for Gateley Legal



[REDACTED]

[REDACTED]

From: James Felton <James.Felton@arun.gov.uk>

Sent: 24 May 2026 17:42

To: Hannah Rogers [REDACTED]

Cc: Kayleigh Chapma [REDACTED]

Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

Hi Hannah,

Many thanks for this and could I trouble you for evidence of your client's title to the land and a copy of the previous s.106 agreement too please and I'll review the draft and take instructions and come back as soon as I can.

Finally - do you happen to have a contact at the Parish Council I can liase with regarding payment of our fees too please?

Many thanks

Kind Regards

James

James Felton | *Locum Solicitor*

Legal Services

ARUN DISTRICT COUNCIL

E: james.felton@arun.gov.uk

From: Hannah Roge [REDACTED]

Sent: Thursday, May 21, 2026 11:21:25 AM

To: James Felton <James.Felton@arun.gov.uk>

Cc: Kayleigh Chapma [REDACTED]

Subject: FW: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

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Hi James,

By way of introduction, we are instructed by Linden Wates (Walberton) LLP in relation to the attached Deed of Variation (DoV) relating to the above Property. The Case Officer has advised that you are instructed by the

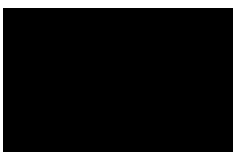
Council to progress the DoV on their behalf.

I would be grateful if you could review the attached DoV and provide any comments you may have / an updated draft.

I look forward to hearing from you.

Kind regards
Hannah

Hannah Rogers
Associate
for Gateley Legal



From: Kathryn Welch <Kathryn.Welch@arun.gov.uk>

Sent: 14 May 2026 09:22

To: Hannah Roger [REDACTED]

Cc: Kayleigh Chapma [REDACTED]

Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

Dear Hannah,

Yes the legal department have recently been instructed, I have been informed that James Felton is dealing with this case - james.felton@arun.gov.uk. **Legal reference number – 10946**

Kind regards,

Kathryn Welch
Senior Planning Officer, Planning Department

Please note: My working hours are currently split between Development Management and ADC Engineers, which may result in extended response times. **Development Management:** Tuesdays and Thursdays **ADC Engineers:** Mondays, Wednesdays, and Fridays

T: 01903 737789

E: kathryn.welch@arun.gov.uk

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Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



From: Hannah Roger [REDACTED]
Sent: 13 May 2026 17:20
To: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Cc: Kayleigh Chapman [REDACTED]
Subject: RE: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

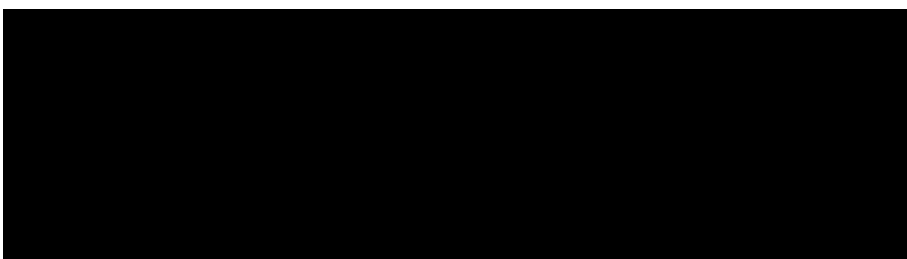
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Hi Kathryn,

Please can you confirm if your legal team has now been instructed in respect of the Deed of Variation? If they have, please provide their contact details so that we may progress the document as soon as possible.

Kind regards
Hannah

Hannah Rogers
Associate
for Gateley Legal



From: Hannah Rogers
Sent: 22 April 2026 08:32
To: 'kathryn.welch@arun.gov.uk' <[REDACTED]@hryn.welch@arun.gov.uk>
Cc: Kayleigh Chapma [REDACTED]
Subject: Land East of Tye Lane, Walberton (Avisford Grange) - Deed of Variation [GATELEY-GW.FID18838184]

Hi Kathryn,

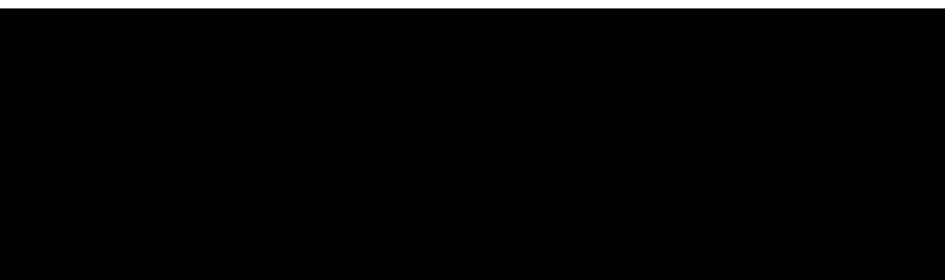
By way of introduction, we are instructed by Linden Wates (Walberton) LLP in relation to the attached Deed of Variation (DoV) relating to the above Property. We have received the attached response to our request to progress the DoV which confirms you are the Case Officer for the matter.

Please could you provide contact details for your solicitor to allow us to discuss the title position to avoid delays in progressing the DoV?

I look forward to hearing from you.

Kind regards
Hannah

Hannah Rogers
Associate
for Gateley Legal



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