



Arun District Council
 Maltravers Road
 Littlehampton
 West Sussex BN17 5LF
 Tel: 01903 737756
www.arun.gov.uk

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

48

Suffix

Property Name

Address Line 1

The Meadows

Address Line 2

Address Line 3

West Sussex

Town/city

Walberton

Postcode

BN18 0PB

Description of site location must be completed if postcode is not known:

Easting (x)

496994

Northing (y)

105975

Description

Applicant Details

Name/Company

Title

Mrs

First name

C

Surname

Henderson

Company Name

Address

Address line 1

41 The Meadows

Address line 2

Address line 3

West Sussex

Town/City

Walberton

Country

Postcode

BN18 0PB

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

Mr

First name

Tim

Surname

Rodway

Company Name

Rodway Planning Consultancy Limited

Address

Address line 1

293 Upper Shoreham Road

Address line 2

Address line 3

Town/City

Shoreham by Sea

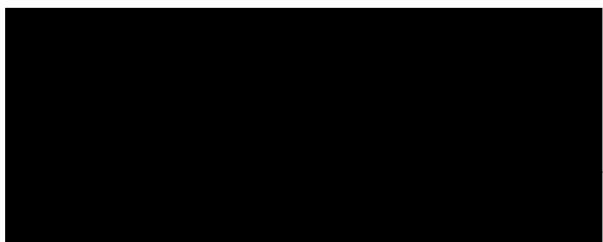
Country

UK

Postcode

BN43 5QA

Contact Details



Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☐ Yes
☐ No
☒ Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Extension of existing dwelling to create 1 No. attached dwelling.

Reference number

WA/39/18/PL

Date of decision

29/07/2018

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- ☐ **Householder development:** Development to an existing dwelling-house or development within its curtilage
☒ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Please see our attached Covering Letter.

Please state why you wish to make this amendment

At the request of the District Council - please see our attached Covering Letter.

Are you intending to substitute amended plans or drawings?

- ☒ Yes
☐ No

If yes, please complete the following details

Old plan/drawing numbers

181260/ 02
181260/03 Revision A

New plan/drawing numbers

181260/ 02 Revision A
181260/03 Revision B

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

Surname

Juan Baeza & Tracey Headley-Smith

Reference

VVA/39/18/PL

Date (must be pre-application submission)

28/01/2022

"I have received confirmation from managers that, for clarity and to resolve the matter, a formal application for a Non-Material Amendment following approval of WA/39/18/PL should be submitted. The amendment being for the revisions as detailed on drawing no. 02A. It has been agreed by Karl Roberts (Director) that, in this instance, there will be no fee for the submission. You should detail this exemption in your application."

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Declaration

I / We hereby apply for Non-Material Amendment as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Date

17/02/2022