

Nicola Moore

From: Nicola Moore
Sent: 04 April 2022 16:47
To: Keri Matthews
Cc: Clare Matthews
Subject: RE: WA/13/22/NMA - required drawings and plans

Good afternoon Keri

Further to my earlier email, please see the below emails sent 23rd and 29th March.

Kind Regards

Nicky

Nicky Moore
Technical Support Assistant, Planning

T: 01903 737500 ext 37944
E: nicola.moore@arun.gov.uk

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From: Nicola Moore
Sent: 29 March 2022 16:54
To: Keri Matthews [REDACTED]
Cc: Clare Matthews [REDACTED]
Subject: FW: WA/13/22/NMA - required drawings and plans

Good afternoon

Please see the below email sent on 23rd March regarding slight amendments required to the submitted plans.

Please ensure the correct the information is received by Monday 4th April to ensure the application is validated.

If you have any queries, please do not hesitate to contact me on the number below.

Kind Regards

Nicky Moore

Nicky Moore
Technical Support Assistant, Planning



[REDACTED]
Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

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From: Nicola Moore

Sent: 23 March 2022 17:04

To: Keri Matthews <[REDACTED]>

Subject: RE: WA/13/22/NMA - required drawings and plans

Good Afternoon Keri

Thank you for the attached plans.

They look fine, except the Proposed Ground Floor Plan needs to also include the window as shown on the Proposed Left Gable Elevation. Also for clarity, please can you clearly label the floor plans left and right elevation.

Many Thanks

Nicky

Nicky Moore

Technical Support Assistant, Planning



[REDACTED]
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From: Keri Matthews <[REDACTED]>

Sent: 23 March 2022 15:42

To: Nicola Moore <[REDACTED]>

Subject: Fw: WA/13/22/NMA - required drawings and plans

CAUTION: This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

Afternoon Nicola,

Regarding our conversation Monday 21st March.

Please find the attached drawings showing the ground floor plan with standard doors and the right/left elevation with the scale removed.

We look forward to hearing from you soon to allow us to progress with the internal building work.

Kind regards

Keri

From: Keri Matthews <[REDACTED]>
Sent: 21 March 2022 14:30
To: Nicola Moore [REDACTED]
Cc: Clare Matthews [REDACTED]
Subject: Re: WA/13/22/NMA - required drawings and plans

Good Afternoon, Nicola

With reference to the above application, please find attached our amended first floor plan.

The proposed window is shown clearly with the dimensions on the floor plan.

We look forward to hearing from you to allow us to progress the internal building work.

Kind regards

Keri

From: Nicola Moore [REDACTED]
Sent: 16 March 2022 09:30
To: Keri Matthews [REDACTED]
Cc: Clare Matthews [REDACTED]
Subject: FW: WA/13/22/NMA - required drawings and plans

Good Morning

With reference to the above application, I do not appear to have received a response to my email of 3rd March (see below).

To ensure your application is validated please provide the amended/required information by 23rd March.

If you have any queries, please do not hesitate to call me.

Kind Regards

Nicky Moore

Nicky Moore
Technical Support Assistant, Planning



[REDACTED]

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From: Nicola Moore
Sent: 03 March 2022 10:31
To: Keri Matthews [REDACTED]
Subject: RE: WA/13/22/NMA - required drawings and plans

Good Morning Keri

With reference to the attached plans, there are still a couple of discrepancies, please see details below:

- Proposed Floor plan – is this for the Ground or First Floor? Please label accordingly and re submit. As the amendments are on both floors, we will require both floor plans.
- The plans do not scale correctly, the windows on the first floor both measure 1.30m. Please remove all references to the scale (1:50 and 1:100), and provide clear dimensions for the proposed doors (the window dimensions on the application are: 450mm x 450mm at 1100mm from the floor on east aspect of first floor), for clarity please confirm this is correct. When providing the dimensions please ensure it is clear which window/door they relate to.

I have tried to call a couple of times, and left a voicemail. Please feel free to give me a call if you have queries regarding the above.

Kind Regards

Nicky

Nicky Moore
Technical Support Assistant, Planning



[REDACTED]
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From: Keri Matthews [REDACTED]
Sent: 27 February 2022 20:56
To: Nicola Moore [REDACTED]; Planning [REDACTED]
Cc: Clare Matthews [REDACTED]
Subject: Fw: WA/13/22/NMA - required drawings and plans

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Dear Nicola,

In regard to your letter dated 17th February 2022, please find attached copies of the requested floor plan, existing and proposed elevations.

We would be grateful if you could confirm receipt of these attachments as the planning responses email address returned my original message..

Kind regards
Keri Matthews

From: Keri Matthews <kerimatthews@hotmail.com>
Sent: 16 February 2022 10:54
To: nicola.moore@arun.gov.uk <nicola.moore@arun.gov.uk>; planning@arun.gov.uk <planning@arun.gov.uk>
Subject: Fw: WA/13/22/NMA - required drawings and plans

Dear Nicola,

Please find attached the required plans in support of our WA/13/22/NMA application.

We would be grateful if you could confirm receipt of these attachments as the planning responses email address returned my original message..

Kind regards
Keri Matthews

From: Keri Matthews
Sent: 16 February 2022 10:40
To: [REDACTED]
Cc: Clare Matthews [REDACTED]
Subject: WA/13/22/NMA - required drawings and plans

Dear Mr N.Crowther,

Please find attached the required plans in support of our WA/13/22/NMA application.

We would be grateful if you could confirm receipt of these attachments.

Kind regards
Keri Matthews

