

Nicola Moore

From: Nicola Moore
Sent: 16 March 2022 09:30
To: Keri Matthews
Cc: Clare Matthews
Subject: FW: WA/13/22/NMA - required drawings and plans

Good Morning

With reference to the above application, I do not appear to have received a response to my email of 3rd March (see below).

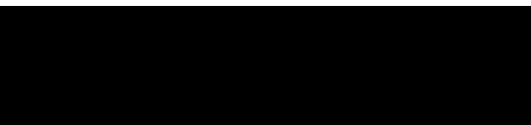
To ensure your application is validated please provide the amended/required information by 23rd March.

If you have any queries, please do not hesitate to call me.

Kind Regards

Nicky Moore

Nicky Moore
Technical Support Assistant, Planning



Arundel Rd, Littlehampton, West Sussex, BN17 5LF

www.arun.gov.uk

Sign up to our newsletter [here](#)

To register to receive notification of planning applications in your area please go to

<https://www1.arun.gov.uk/planning-application-finder>



From: Nicola Moore
Sent: 03 March 2022 10:31
To: Keri Matthews [REDACTED]
Subject: RE: WA/13/22/NMA - required drawings and plans

Good Morning Keri

With reference to the attached plans, there are still a couple of discrepancies, please see details below:

- Proposed Floor plan – is this for the Ground or First Floor? Please label accordingly and re submit. As the amendments are on both floors, we will require both floor plans.
- The plans do not scale correctly, the windows on the first floor both measure 1.30m. Please remove all references to the scale (1:50 and 1:100), and provide clear dimensions for the proposed doors (the window dimensions on the application are: 450mm x 450mm at 1100mm from the floor on east aspect of first floor), for clarity please confirm this is correct. When providing the dimensions please ensure it is clear which window/door they relate to.

I have tried to call a couple of times, and left a voicemail. Please feel free to give me a call if you have queries regarding the above.

Kind Regards

Nicky

Nicky Moore
Technical Support Assistant, Planning



From: Keri Matthews [REDACTED]
Sent: 27 February 2022 20:56
To: Nicola Moore [REDACTED] Planning [REDACTED]
Cc: Clare Matthews [REDACTED]
Subject: Fw: WA/13/22/NMA - required drawings and plans

CAUTION: This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

Dear Nicola,

In regard to your letter dated 17th February 2022, please find attached copies of the requested floor plan, existing and proposed elevations.

We would be grateful if you could confirm receipt of these attachments as the planning responses email address returned my original message..

Kind regards
Keri Matthews

From: Keri Matthews [REDACTED]
Sent: 16 February 2022 10:54
To: [REDACTED]
Subject: Fw: WA/13/22/NMA - required drawings and plans

Dear Nicola,

Please find attached the required plans in support of our WA/13/22/NMA application.

We would be grateful if you could confirm receipt of these attachments as the planning responses email address returned my original message..

Kind regards
Keri Matthews

From: Keri Matthews

Sent: 16 February 2022 10:40

To: [REDACTED]

Cc: Clare Matthews [REDACTED]

Subject: WA/13/22/NMA - required drawings and plans

Dear Mr N.Crowther,

Please find attached the required plans in support of our WA/13/22/NMA application.

We would be grateful if you could confirm receipt of these attachments.

Kind regards
Keri Matthews