



Arun District Council
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
www.arun.gov.uk

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Little Box Cottage

Address Line 1

Walberton Green

Address Line 2

Address Line 3

Town/city

Walberton

Postcode

BN18 0AT

Description of site location must be completed if postcode is not known:

Easting (x)

496641

Northing (y)

106007

Description

Applicant Details

Name/Company

Title

Dr

First name

Ciare

Surname

Matthews

Company Name

Address

Address line 1

Little Box Cottage The Green

Address line 2

Walberton

Address line 3

Town/City

Arundel

Country

United Kingdom

Postcode

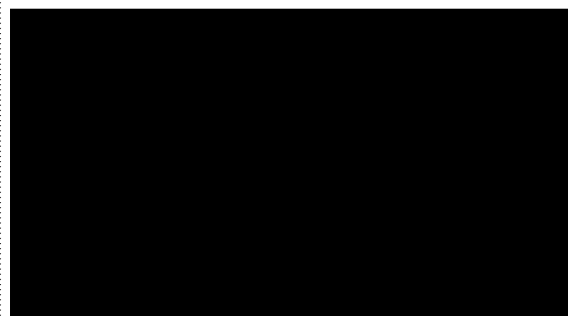
BN18 0AT

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Contact Details



Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☐ Yes
☐ No
☒ Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Change of use of upstairs of barn/garage building as occasional holiday let, use of half of one of the 3 lower bays of the garage as a workshop/office and addition of 2 wooden garage doors to the 2 open bays on the front elevation with addition of window to rear elevation (easterly bay). This application affects the character and appearance of the Walberton Green Conservation Area & may affect the setting of a listed building. This site is in CIL Zone 2 (Zero rated) as other development.

Reference number

WA/65/20/PL

Date of decision

16/12/2020

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- ☒ **Householder development:** Development to an existing dwelling-house or development within its curtilage
☐ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Addition of opaque glass window 450mm x 450mm at 1100mm from the floor on east aspect of first floor of oak framed barn building within the curtilage of Little Box Cottage.
Addition of a standard external door on both east and west aspects of the same barn.

Please state why you wish to make this amendment

First floor window is for a fire exit from first floor bedroom according to building regulations guidance (Building notice WA/39/21/BN)
Doors are for easier pedestrian access to bays of the barn

Are you intending to substitute amended plans or drawings?

- ☐ Yes
☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff**
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Declaration

I / We hereby apply for Non-Material Amendment as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration



Date

04/02/2022