

Application for a Lawful Development Certificate for a Proposed use or development.
Town and Country Planning Act 1990: Section 192, as amended by section 10 of the Planning and
Compensation act 1991.

Town and Country Planning (Development Management Procedure) (England) Order 2015

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	Chilterns
Address line 1	West Walberton Lane
Address line 2	
Address line 3	
Town/city	Walberton
Postcode	BN18 0QS
Description of site location must be completed if postcode is not known:	
Easting (x)	495835
Northing (y)	106750
Description	

2. Applicant Details

Title	Mrs
First name	Sarah
Surname	Burr
Company name	
Address line 1	34 School Hill
Address line 2	
Address line 3	
Town/city	Slindon

2. Applicant Details

Country	West Sussex
Postcode	BN18 0RS
Are you an agent acting on behalf of the applicant?	
☐ Yes ☐ No	
Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations? ☐ Yes ☐ No

If Yes, please give detailed description of all such operations (includes the need to describe any proposal to alter or create a new access, layout any new street, construct any associated hard-standings, means of enclosure or means of draining the land/buildings) and indicate on your plans (in the case of a proposed building the plan should indicate the precise siting and exact dimensions)

Two storey extension within permitted development as per attached plans. Extending 2m out on the ground floor and 1.7m out on the first floor. Roof tiles and bricks to match existing property. Land is not designated land. Land is covered by a tree preservation order but no change to trees are required for the extension. No previous extensions on the property. Maximum eaves of extension is not higher than the existing house. Extension is less than 3m (the maximum for permitted development of a two-storey extension) and not within 7m of a rear boundary. No side-facing windows. No balconies or verandas are included. Therefore meets criteria for permitted development.

Does the proposal consist of, or include, a change of use of the land or building(s)? ☐ Yes ☐ No

Has the proposal been started? ☐ Yes ☐ No

5. Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

N/A. The existing building is a residential property and will continue to be so.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

N/A. This is an application for a lawful development certificate ahead of commencing building works for the extension within permitted development

Select the use class that relates to the existing or last use. Please note that following changes to Use Classes on 1 September 2020, the list includes the now revoked Use Classes A1-5, B1, and D1-2 that should not be used in most cases. Also, the list does not include the newly introduced Use Classes E and F1-2. To provide details in relation to these or any 'Sui Generis' use, select 'Other' and specify the use where prompted. See help for more details on Use Classes.

C3 - Dwellinghouses

Information about the proposed use(s)

5. Grounds for Application

Select the use class that relates to the proposed use. Please note that following changes to Use Classes on 1 September 2020, the list includes the now revoked Use Classes A1-5, B1, and D1-2 that should not be used in most cases. Also, the list does not include the newly introduced Use Classes E and F1-2. To provide details in relation to these or any 'Sui Generis' use, select 'Other' and specify the use where prompted. See help for more details on Use Classes.

C3 - Dwellinghouses

Is the proposed operation or use

☒ Permanent ☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

This is a two storey extension that has been designed to meet the criteria for permitted development. We do not want to commence the building work until the lawful development certificate is received. Our completion date is currently set for 17 December 2021. This will mean we should hopefully receive the lawful development certificate just after we complete so we can start renovations in early 2022.

6. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☐ The applicant
☒ Other person

If Other has been selected, please provide contact details:

Contact name:

Title	Ms
First name	Louise
Surname	Thompson-Dodd

Telephone number

Email address

7. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☒ No

8. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

9. Interest in the Land

Please state the applicant's interest in the land

9. Interest in the Land

- ☐ Owner
- ☐ Lessee
- ☐ Occupier
- ☐ Other

If Other, please give the names and addresses of anyone who has an interest in the land and state the nature of their interest (if known)

We are in the process of buying the property. We were due to complete on 23 October but there has been a delay for our vendor and we are now completing on 17 December 2021. The owner of the property (our vendor) is Mary Kingham, Chilterns, West Walberton Lane, West Sussex BN18 0QS. Mary has kindly given us access to the property to undertake the measurements needed for these plans. We have let her and her daughter Helen know we're submitting this plan and they have seen these plans too. They can be contacted via the estate agent dealing with our purchase: Louise Thompson-Dodd, Sims Williams, 5 Maple Parade, Walberton, BN18 0PR

Have they been informed of the application?

☒ Yes ☐ No

10. Declaration

I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)

31/10/2021